**Brummer Neighborhood Council PTO General Meeting Agenda**

**November 9th, 2023**

**4:30pm**

**Brummer Team Room**

1. **Call to order**
2. **Approval of minutes from October 12th (5m)**

Motion to Approve:

2nd:

Approve:

Deny:

Abstain:

1. **Officers’ Reports (10m)**
   1. President’s Report (Kristin Lowell)
   2. Treasurer’s Report (Nikki Orton)
      * This month’s income and expenses
2. **Principal and Teacher’s Report (Stacy Cooper) (5m)**
3. **Committee and Event Reports (20m)**
   1. 5th Grade Committee (Nikki)
      * Track shirts
      * Ghost grams Recap
        + Sold about 1300
        + After expenses, profit was $1056.02, which is $14.08/student
        + 47 grams paid for out of profits
        + Delivered to students end of day on Halloween in brown, labeled paper bag
   2. Book Fair Recap (Stephanie)
   3. Trail of Treats 10/25 (Kristin)
      * 16 decorated booths – 4 businesses, 1 staff, 11 volunteers
      * Approximately 400 trick or treaters
      * Candy Monster brough in 4,239 pieces of candy
      * PTO purchased additional for total of 8,129 pieces (500 per station)
        + Had a lot leftover – using for Bashes and staff prize bins
   4. Willow Winter Sale 11/3-11/18
      * Pickup 12/1 at Brummer
   5. Holiday Shop 12/4 – 12/8
      * Set up 12/5 with shopping 12/5 – 12/7. Make-up day 12/8
      * Flyers were sent home Monday 11/6. Shopping envelopes will be sent home as it gets closer
      * Sign-up genius for volunteers and staff have been sent out
      * Vouchers pending student count
   6. Downtown Shopping Night 12/7
4. **Unfinished/Old Business (5m)**
   1. Kiln
      * Delivered 10/27!
5. **New business**
6. **Announcements** 
   1. Toarmina’s Dine to Donte 11/14
   2. Biggby Fundraiser 11/17 – 11/21
7. **Adjournment**

**Attendees:**