**Brummer Neighborhood Council PTO General Meeting Agenda**

**November 9th, 2023**

**4:30pm**

**Brummer Team Room**

1. **Call to order**
2. **Approval of minutes from October 12th (5m)**

Motion to Approve:

2nd:

Approve:

Deny:

Abstain:

1. **Officers’ Reports (10m)**
	1. President’s Report (Kristin Lowell)
	2. Treasurer’s Report (Nikki Orton)
		* This month’s income and expenses
2. **Principal and Teacher’s Report (Stacy Cooper) (5m)**
3. **Committee and Event Reports (20m)**
	1. 5th Grade Committee (Nikki)
		* Track shirts
		* Ghost grams Recap
			+ Sold about 1300
			+ After expenses, profit was $1056.02, which is $14.08/student
			+ 47 grams paid for out of profits
			+ Delivered to students end of day on Halloween in brown, labeled paper bag
	2. Book Fair Recap (Stephanie)
	3. Trail of Treats 10/25 (Kristin)
		* 16 decorated booths – 4 businesses, 1 staff, 11 volunteers
		* Approximately 400 trick or treaters
		* Candy Monster brough in 4,239 pieces of candy
		* PTO purchased additional for total of 8,129 pieces (500 per station)
			+ Had a lot leftover – using for Bashes and staff prize bins
	4. Willow Winter Sale 11/3-11/18
		* Pickup 12/1 at Brummer
	5. Holiday Shop 12/4 – 12/8
		* Set up 12/5 with shopping 12/5 – 12/7. Make-up day 12/8
		* Flyers were sent home Monday 11/6. Shopping envelopes will be sent home as it gets closer
		* Sign-up genius for volunteers and staff have been sent out
		* Vouchers pending student count
	6. Downtown Shopping Night 12/7
4. **Unfinished/Old Business (5m)**
	1. Kiln
		* Delivered 10/27!
5. **New business**
6. **Announcements**
	1. Toarmina’s Dine to Donte 11/14
	2. Biggby Fundraiser 11/17 – 11/21
7. **Adjournment**

**Attendees:**