

Brummer Neighborhood Council PTO General Meeting Minutes
November 8, 2022 at 4:30pm
Brummer Team Room and
Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919

1. **Call to order** 4:34pm
2. **Approval of minutes from October 13** 5m
Motion to Approve - Emily Reigle
2nd - Stephanie Narry
Yes – 5
No - 0
3. **Officers' Reports** 15m
 - A. President's Report (Carmen McAlister) m
 - B. Treasurer's Report (Nikki Orton)
This month's income and expenses
4. **Principal and Teacher's Report (Stacy Cooper, Michele Sanders, Jil Rogge)** 0m
5. **Committee and Event Reports**
 - A. Trunk or Treat/Trail of Treats (Caryn Walker and Terri Fiorenzi) 5m
Thank you!
 - We had good feedback on changing the location to be along the walking path. Parents enjoyed being able to walk around and it was nice for the kids to have the field to run around in after. It gave them something else to do once candy ran out
 - Students were only able to make 1 pass before candy was gone. Next year we need to increase the amount of candy we have. Consider asking for candy donations. Hot chocolate packets and trinkets were very popular also
 - Improvements for next year: have spaces labeled ahead of time so those setting up booths know exactly where to go, keep vendors closer, have carts available to help transport to those further away areas.
 - Hot dog vendor did great and would like to come back. Snowy Owl wasn't as busy.
 - B. Book Fair Recap (Emily Reigle and Stephanie Narry) 5m
 - Sold \$15,500 in books! Increase of \$3000 from past years. Each year we have continued to increase sales. We earned about \$8000 in Scholastic dollars to spend in the school library and classroom libraries.
 - Back in March, in collaboration with Reading Month, we put \$3,500 worth of books back into the school libraries.

- | | | |
|-----------|---|---------|
| C. | Holiday Shop Update (Sarah Thompson and Caryn Walker)
Preview Day 12/2, shopping week of December 5
Cash or check – flyers with envelopes for money will be coming home | 15
m |
| | <ul style="list-style-type: none"> • Make up days will be Thursday 12/8 and Friday 12/9 • Need to decide on vouchers for kids - \$5 or \$10? • Volunteer signup coming soon | |
| D. | 5 th Grade Committee (Danelle Tucker and Stephanie Narry)
Camp at Howell Nature Center was a success
First Hat Day raised \$139 to go to every student | 5m |
| | <ul style="list-style-type: none"> • Tentative date for 2nd camp is May 11th. • 8 more hat days remaining, the next one is November 18th • Since a 5th grade field trip is unlikely, the committee would like to apply the \$800 allotted toward the next camp. Approved • Would like to use Little Caesars as a fundraiser for 5th graders.
Need to decide if using as a fundraiser for 4th graders as well | |
| 7. | Unfinished/Old Business | 5m |
| 8. | New Business | 5m |
| | <p>A. When should we distribute trampoline park certificates for all students.
Maybe for March is Reading Month prize? Will ask at next meeting</p> <p>B. Should we have an Angel/Giving Tree this year? Green Oak PD and Blessings in a Backpack both offer Adopt A Family Programs so we should reach out to them to coordinate. Need to check with Mrs. Cooper for approval. We could create a sign-up genius and student council can help wrap and deliver gifts.</p> <p>C. Proposal – Move \$167.28 from Popsicles allocation and \$117.48 from PINZ to cover First Responders Donation.
Motion to Approve – Carmen McAlister
2nd – Stephanie Narry</p> | |
| 9. | Announcements | 10
m |
| | <p>A. Willow Greenhouse ending Saturday – sold 11 orders so far, \$380 earned</p> <p>B. Downtown Holiday Shopping on Monday 5-8pm at Coral Sash, Venue, Grande Trunke, and Lemon Tree</p> <p>C. Rollerama on November 16th for \$9 per skater, register by Sunday – 20 tickets sold so far</p> | |
| 10 | Adjournment – 5:45pm | |

In Person Attendees: Carmen McAlister, Nikki Orton, Stephanie Narry, Emily Reigle, Jennifer Stephan

Zoom Attendees: Kristin Lowell

Brummer Neighborhood Council FY 2022

Treasurer's Report

10/06/2022 - 11/16/2022

November General Meeting

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	-	-\$93.96	-\$1,000.00	\$1,906.04
Teacher & Staff Wellness Bar	-	-	-	-\$300.00	\$300.00
Support Staff Appreciation (Admin Professional / Principal Day)	-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners	-	\$993.72	-\$993.72	-\$1,000.00	\$6.28
Teacher & School Supplies	-	-	-\$380.34	-\$4,000.00	\$1,619.66
Recess Supplies (Indoor & outdoor)	-	-	-\$253.28	-\$1,500.00	\$1,246.72
Teacher Allocations (\$200/teacher)	-	\$375.99	-\$519.99	-\$4,200.00	\$1,680.01
Art Dept Allocation	-	-	-	-\$500.00	\$500.00
Music Dept Allocation	-	-	-	-\$500.00	\$500.00
Media Center Allocation	-	\$20.38	-\$32.75	-\$500.00	\$467.25
PE Dept Allocation	-	-	-	-\$1,000.00	\$1,000.00
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-	-	-	-\$200.00	\$200.00
Speech	-	-	-\$207.03	-\$200.00	-\$7.03
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-	-	-	-\$200.00	\$200.00
Restorative Practices	-	-	-	-\$200.00	\$200.00
Reading Recovery	-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)	-	-	-	-\$4,800.00	\$4,800.00
Book Club Books (Grade 3-5)	-	-	-	-\$540.00	\$540.00
Community Affairs / Sunshine Fund	\$30.00	\$136.00	-\$106.00	-\$500.00	\$394.00
School/Teacher/Staff Support Totals	\$30.00	-\$1,526.09	-\$2,587.03	-\$24,040.00	\$21,452.97
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)	-	-	-	-\$2,000.00	\$2,000.00
Bobcat Community/Den T-Shirts	\$636.00	\$1,621.02	-\$1,155.02	-\$1,200.00	\$44.98
Lending Closet	-	-	-\$36.95	-\$500.00	\$463.05
Trunk or Treat	\$98.15	\$1,023.57	-\$925.42	-\$1,000.00	\$74.58
Scholastic Book Fairs	\$4,474.17	\$4,975.10	-\$500.93	-\$1,000.00	\$499.27
Holiday Gift Shop	-	-	-	-\$50.00	\$50.00
Family Fun Paint Night	-	-	-	-\$2,400.00	\$2,400.00
Spelling Bee	-	-	-	-\$50.00	\$50.00
Summer Reading Program	-	-	-	-\$1,500.00	\$1,500.00
Popsicles on the Playground	-	-	-\$32.72	-\$200.00	\$167.28
Field Day	-	-	-	-\$500.00	\$500.00
Breakfast with Your Bobcat	-	-	-	-\$1,500.00	\$1,500.00

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-\$230.65	-\$250.00	\$19.35
Hospitality	-	-	-\$230.47	-\$500.00	\$269.53
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
5th Grade Sponsored Expenses					
Last Day Breakfast or Field Day Lunch	-	-	-\$38.53	-\$1,500.00	\$1,461.47
Camp Scholarships	-	\$65.00	-\$333.50	-\$800.00	\$466.50
Track/Year T-shirts	-	\$1,187.50	-\$1,187.50	-\$1,300.00	\$112.50
5th Grade Camp	\$3,318.28	\$4,534.00	\$1,433.37	-	\$1,433.37
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
5th Grade Sponsored Expenses Totals	\$3,318.28	-\$5,786.50	-\$126.16	-\$3,800.00	\$3,473.84
March is Reading Month					
Author Visit	-	-	-	-\$2,500.00	\$2,500.00
Prizes/Books	-	-	-	-\$1,000.00	\$1,000.00
One School, One Book	\$1,000.00	-	\$1,000.00	-\$3,500.00	\$4,500.00
MRM T-shirts	-	-	-	-\$250.00	\$250.00
March is Reading Month Totals	\$1,000.00	-	\$1,000.00	-\$7,250.00	\$8,250.00
Assemblies					
North American Presentation (5th Grade)	-	-	-\$500.00	-\$600.00	\$100.00
Science Alive or Kensington (all school)	-	-	-	-\$2,500.00	\$2,500.00
Slime Time (Kindergarten)	-	-	-	-\$600.00	\$600.00
Oceans in Motion	-	-	-	-\$800.00	\$800.00
Assemblies Totals	-	-	-\$500.00	-\$4,500.00	\$4,000.00
Pint Bowling Night	-	-	\$137.29	-	\$137.29
First Responder Appreciation	-	\$284.76	-\$284.76	-	-\$284.76
Student/Family/Community Support Totals	\$9,526.80	-\$13,890.95	-\$2,885.59	-\$28,100.00	\$25,214.41
PTO Admin					
PTO Insurance	-	-	-	-\$535.00	\$535.00
Zoom	-	-	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyminder)	-	-	-\$185.86	-\$200.00	\$14.14
Membership Toolkit Directory & Store	-	-	-\$450.00	-\$500.00	\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	-	-	-\$50.00	\$50.00
Office Copies	-	-	-	-	-
PTO Admin Totals	-	-	-\$805.76	-\$1,515.00	\$709.24
Special Projects & Grants					
Special Projects	-	-	-	-\$1,000.00	\$1,000.00
Staff Grants	-	-	-	-\$3,000.00	\$3,000.00
Special Projects & Grants Totals	-	-	-	-\$4,000.00	\$4,000.00

Fundraising	Income	Expenses	Year to Date	Net Budget	More/Less
Fall Read-A-Thon & Movie Night	\$21,604.75	\$2,142.35	\$17,979.37	\$17,000.00	\$979.37
Square1 Art	-	-	-	\$800.00	-\$800.00
Amazon Smiles	-	-	\$133.01	\$400.00	-\$266.99
Busch's Rewards	\$90.05	-	\$129.55	\$800.00	-\$670.45
Dairy Queen Dine-to-Donate	\$27.00	-	\$37.00	\$400.00	-\$363.00
Toarmina's Dine-to-Donate	\$160.00	-	\$160.00	\$1,500.00	-\$1,340.00
Kroger Rewards	-	-	\$483.86	\$2,000.00	-\$1,516.14
Little Caesar's Pizza Kits	-	-	-	\$1,000.00	-\$1,000.00
ShopWithScrip - RaiseRight	-	-	-	-	-
Parents' Night Out / Silent Auction	-	-	-	-	-
Pumpkin Patch	-	-	-	-\$100.00	\$100.00
Spiritwear	-	-	-	\$400.00	-\$400.00
Willow Greenhouse Sales					
Fall Sale	-	-	\$711.59	\$500.00	\$211.59
Winter Sale	-	-	-	\$500.00	-\$500.00
Spring Sale	-	-	-	\$300.00	-\$300.00
Willow Greenhouse Sales Totals	-	-	\$711.59	\$1,300.00	-\$588.41
Benevity Fund Donation	\$48.55	-	\$48.55	-	\$48.55
BoxTops	-	-	-	-	-
Donation	-	-	\$20.00	-	\$20.00
Playground Stencil Rental	\$250.00	\$505.47	\$244.53	-	\$244.53
Fundraising Totals	\$22,180.35	-\$2,647.82	\$19,947.46	\$25,500.00	-\$5,552.54
Grand Totals					
	\$31,737.15	-\$18,064.86	\$13,669.08	-\$32,155.00	\$45,824.08

Bank Account Balances	10/06/2022	11/10/2022	Last reconciled	Summary for the Period	
Huntington Checking 2235	\$25,025.58	\$38,697.87	11/10/2022	Starting Total	\$36,882.97
Huntington Savings 2010	\$11,857.39	\$11,857.39	Never	Income	\$31,737.15
Totals	\$36,882.97	\$50,555.26		Expenses	-\$18,064.86
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Ending Total	\$50,555.26

Submitted by:

Name: _____ Signature: _____ Date: _____