

Brummer Neighborhood Council PTO General Meeting Minutes
December 8, 2022 at 4:30pm
Brummer Library and
Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919

- 1 Call to order – 4:33pm**
 - .
- 2 Approval of minutes from November 10** 5m
 - . Motion to Approve – Nikki Orton
2nd - Stepanie Narry
Yes – 9
No – 0
- 3 Officers’ Reports** 10
 - . A. President’s Report (Carmen McAlister) m
Welcome, Mr. Archibald!
B. Treasurer’s Report (Nikki Orton)
This month’s income and expenses (see attachment)
- 4 Principal and Teacher’s Report (Stacy Cooper, Jil Rogge)** 10
 - . Mrs. Cooper: m
 - Thank you for Holiday Shop, vouchers and to the volunteers. Holiday parties are coming up on Friday, 12/23
 - Mrs. Rogge:
 - All the kids loved Holiday Shop and were very excited for it
- 5 Committee and Event Reports**
 - .
 - A. Holiday Shop Update (Caryn Walker and Sarah Thompson) 10
Tomorrow is the last day to shop – open until 1:00pm. m
Count how many vouchers were used before we look for where budget can be reallocated to cover them.
Caryn:
 - Holiday Shop has been very busy! Make up day was busier than expected because so many students had been out sick on their scheduled shopping day.
 - \$65 vouchers used, totaling \$325. We did receive the \$500 credit so the vouchers are covered
 - Caryn and Sarah volunteered to chair next year’s Holiday Shop. They will sign the agreement early so we can receive the credit again.
 - B. GiftCrowd (Emily Reigle) 5m
Donate to a gift card for any staff member. They choose the type of card.
Distributed electronically on New Year’s Day.

- Went live today and runs through 12/31. Funds are released January 1st.
 - Easy way to gift holiday funds, of any amount, and staff can choose what type of gift card they would like to receive.
- C. 5th Grade Committee (Stephanie Narry and Danelle Tucker) 5m
- Hat Days have been successful. The next one is 12/16.
- Additional fundraisers: Willow and Little Caesars
- The last two hat days received \$112 and \$98.
 - Both 4th and 5th graders can use the Little Caesars fundraiser towards 5th grade camp.
- D. Willow Greenhouse Results (Stephanie Narry) 5m
- Don't forget to pick up this week!
- Came up just shy of our goal \$500 goal.
 - Next Willow fundraiser is in the Spring. Same format as last year with gift cards only. Orders will be in March or April with pickup in May. 4th graders can also be named to be used toward 5th grade camp.
- E. Downtown Shopping Night Results from 11/14 (Kristin Lowell) 5m
- Great feedback from the shops and those that attended the event. The stores would love to continue working with us in the future. Total earned was \$745; \$75 Venue, \$140 Grande Trunk, \$180 Lemon Tree, \$350 Coral Cash
- F. Little Caesars Pizza Kits (Kristin Lowell) 5m
- Sale is January 9th-20th (leading up to Super Bowl)
- Offering the opportunity to current 4th and 5th graders to name a student in their order notes for camp.
- Delivery will be to the school the week of February 6th. We can use Blue Commons for pickup. Little Caesars will confirm delivery date as it gets closer.
- 6 Unfinished/Old Business** 5m
- . Carmen is talking with manager at Lowes on possible donation items
- 7 New Business** 5m
- . A. DQ and Toarmina's Nights – should we continue?
 - Discuss at next meeting
 - B. Nikki will look into a possible trivia night, maybe at The Pound
 - C. Paint Night
 - D. Clubs – we would like to see more after school clubs. There are some clubs that are built into the teacher's contract. If there is a club we are interested in, we just need to run it by Mrs. Cooper. If it's in a contract, then that teacher has the opportunity to run it. If they decline, another volunteer can do it. We can advertise to see if there is any parent interest

Mr. Archibald – thank you to the PTO for everything you do. Much of your work is behind the scenes and we all appreciate how much this small group does for so many. So much would not be possible if not for what you do.

8 Upcoming Events

- . TBD: Repairing two broken slides on the playground – Mr. Archibald will look into
 - 12/16: Hat Day \$1 fundraiser
 - 12/23: Class Holiday Parties
 - 1/9-1/20: Little Caesars Fundraiser

8 Adjournment - 5:06pm

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In Person Attendees: Carmen McAlister, Emily Reigle, Stephanie Narry, Kristin Lowell, Nikki Orton, Jennifer Stephan, Jill Rogge, Caryn Walker, Mrs. Cooper, Mr. Archibald

Brummer Neighborhood Council FY 2022

Treasurer's Report

11/10/2022 - 06/30/2023

December General Meeting

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	-	-\$93.96	-\$3,000.00	\$2,906.04
Teacher & Staff Wellness Bar	-	-	-	-\$300.00	\$300.00
Support Staff Appreciation (Admin Professional / Principal Day)	-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners	-	-	-\$993.72	-\$1,000.00	\$6.28
Teacher & School Supplies	-	\$291.42	-\$671.76	-\$4,000.00	\$3,328.24
Recess Supplies (indoor & outdoor)	-	-	-\$253.28	-\$1,500.00	\$1,246.72
Teacher Allocations (\$200/teacher)	-	\$300.88	-\$820.83	-\$4,200.00	\$3,379.17
Art Dept Allocation	-	-	-	-\$500.00	\$500.00
Music Dept Allocation	-	-	-	-\$500.00	\$500.00
Media Center Allocation	-	\$11.49	-\$44.24	-\$500.00	\$455.76
PE Dept Allocation	-	-	-	-\$1,000.00	\$1,000.00
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-	-	-	-\$200.00	\$200.00
Speech	-	-	-\$207.03	-\$200.00	-\$7.03
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-	-	-	-\$200.00	\$200.00
Restorative Practices	-	-	-	-\$200.00	\$200.00
Reading Recovery	-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)	-	\$800.00	-\$800.00	-\$4,800.00	\$4,000.00
Book Club Books (Grade 3-5)	-	\$50.00	-\$50.00	-\$540.00	\$490.00
Community Affairs / Sunshine Fund	-	-	-\$106.00	-\$500.00	\$394.00
School/Teacher/Staff Support Totals	-	-\$1,453.79	-\$4,040.82	-\$24,040.00	\$19,999.18
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)	-	-	-	-\$2,000.00	\$2,000.00
Bobcat Community/Den T-Shirts	-	-	-\$1,155.02	-\$1,200.00	\$44.98
Lending Closet	-	-	-\$36.95	-\$500.00	\$463.05
Trunk or Treat	-	-	-\$925.42	-\$1,000.00	\$74.58
Scholastic Book Fairs	-	-	-\$500.73	-\$1,000.00	\$499.27
Holiday Gift Shop	\$9,891.71	\$460.00	\$9,431.71	-\$50.00	\$9,481.71
Family Fun Paint Night	-	-	-	-\$2,400.00	\$2,400.00
Spelling Bee	-	-	-	-\$50.00	\$50.00
Summer Reading Program	-	-	-	-\$1,500.00	\$1,500.00
Popsicles on the Playground	-	\$167.28	-\$200.00	-\$200.00	-
Field Day	-	-	-	-\$500.00	\$500.00
Breakfast with Your Bobcat	-	-	-	-\$1,500.00	\$1,500.00

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-\$230.65	-\$250.00	\$19.35
Hospitality	-	-	-\$230.47	-\$500.00	\$269.53
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
5th Grade Sponsored Expenses					
Last Day Breakfast or Field Day Lunch	-	-	-\$38.53	-\$1,500.00	\$1,461.47
Camp Scholarships	-	-	-\$333.50	-\$800.00	\$466.50
Track/Year T-shirts	-	-	-\$1,187.50	-\$1,300.00	\$112.50
5th Grade Camp	\$1,017.05	\$534.73	\$1,915.69	-	\$1,915.69
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
5th Grade Sponsored Expenses Totals	\$1,017.05	-\$534.73	\$356.16	-\$3,600.00	\$3,956.16
March is Reading Month					
Author Visit	-	-	-	-\$2,500.00	\$2,500.00
Prizes/Books	-	-	-	-\$1,000.00	\$1,000.00
One School, One Book	-	-	\$1,000.00	-\$3,500.00	\$4,500.00
MRFM T-shirts	-	-	-	-\$250.00	\$250.00
March is Reading Month Totals	-	-	\$1,000.00	-\$7,250.00	\$8,250.00
Assemblies					
North American Presentation (5th Grade)	-	-	-\$500.00	-\$600.00	\$100.00
Science Alive or Kensington (all school)	-	-	-	-\$2,500.00	\$2,500.00
Slime Time (Kindergarten)	-	-	-	-\$600.00	\$600.00
Oceans in Motion	-	-	-	-\$800.00	\$800.00
Assemblies Totals	-	-	-\$500.00	-\$4,900.00	\$4,000.00
First Responder Appreciation	\$284.76	-	-	-	-
Family Social Events - Pass Through					
Rollerama Skate Night	\$658.93	\$657.00	\$1.93	-	\$1.93
Pinz Bowling Night	-	-	\$137.29	-	\$137.29
Family Social Events - Pass Through Totals	\$658.93	-\$657.00	\$139.22	-	\$139.22
Student/Family/Community Support Totals	\$11,852.45	-\$1,819.01	\$7,147.85	-\$28,100.00	\$35,247.85
PTO Admin					
PTO Insurance	-	-	-	-\$535.00	\$535.00
Zoom	-	-	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyminder)	-	-	-\$185.86	-\$200.00	\$14.14
Membership Toolkit Directory & Store	-	-	-\$450.00	-\$500.00	\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	-	-	-\$50.00	\$50.00
Office Copies	-	-	-	-	-
PTO Admin Totals	-	-	-\$805.76	-\$1,515.00	\$709.24
Special Projects & Grants	Income	Expenses	Year to Date	Net Budget	More/-Less

Special Projects & Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
Special Projects	-	-	-	-\$1,000.00	\$1,000.00
Staff Grants	-	\$2,569.20	-\$2,569.20	-\$3,000.00	\$430.80
Special Projects & Grants Totals	-	-\$2,569.20	-\$2,569.20	-\$4,000.00	\$1,430.80
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Read-A-Thon & Movie Night	\$21,095.00	\$76.50	\$17,962.87	\$17,000.00	\$962.87
Square1 Art	-	-	-	\$800.00	-\$800.00
Amazon Smiles	\$115.18	-	\$248.19	\$400.00	-\$151.81
Busch's Rewards	-	-	\$129.55	\$800.00	-\$670.45
Dairy Queen Dine-to-Donate	\$20.00	-	\$57.00	\$400.00	-\$343.00
Toarmina's Dine-to-Donate	\$571.89	-	\$571.89	\$1,500.00	-\$928.11
Kroger Rewards	-	-	\$483.86	\$2,000.00	-\$1,516.14
Little Caesar's Pizza Kits	-	-	-	\$1,000.00	-\$1,000.00
ShopWithScrip - RaiseRight	-	-	-	-	-
Parents' Night Out / Silent Auction	-	-	-	-	-
Pumpkin Patch	-	\$117.48	-\$117.48	-\$100.00	-\$17.48
Spiritwear	-	-	-	\$400.00	-\$400.00
Willow Greenhouse Sales					
Fall Sale	-	-	\$711.59	\$500.00	\$211.59
Winter Sale	\$1,733.69	\$1,238.08	\$495.61	\$500.00	-\$4.39
Spring Sale	-	-	-	\$300.00	-\$300.00
Willow Greenhouse Sales Totals	\$1,733.69	-\$1,238.08	\$1,207.20	\$1,300.00	-\$92.80
Benevity Fund Donation	\$23.00	-	\$71.55	-	\$71.55
BoxTops	-	-	-	-	-
Donation	-	-	\$20.30	-	\$20.30
Playground Stencil Rental	-	-	\$244.53	-	\$244.53
Downtown Shopping Night	\$745.23	-	\$745.23	-	\$745.23
Fundraising Totals	\$24,303.99	-\$1,432.06	\$21,624.69	\$25,500.00	-\$3,875.31
Grand Totals					
	\$36,156.44	-\$7,274.06	\$21,356.76	-\$32,155.00	\$53,511.76

Bank Account Balances	11/10/2022	06/30/2023	Last reconciled	Summary for the Period	
Huntington Checking 2235	\$17,502.87	\$46,385.25	12/07/2022	Starting Total	\$29,360.56
Huntington Savings 2010	\$11,857.69	\$11,857.69	Never	Income	\$36,156.44
Totals	\$29,360.56	\$58,242.94		Expenses	-\$7,274.06
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Ending Total	\$58,242.94

Submitted by:

Name: _____ Signature: _____ Date: _____