

**Brummer Neighborhood Council PTO General Meeting Minutes**  
**March 9, 2023 at 4:30pm**  
**Brummer Library and**  
**Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919**

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1. **Call to order – 4:30pm**
2. **Approval of minutes from February** 5m

Motion to Approve: Mrs. Sanders  
2<sup>nd</sup>: Mrs. Curnow  
Approved: 9  
Deny: 0
3. **Officers' Reports** 10m
  - A. President's Report (Carmen McAlister)

Thanks to March reading committee for author visit. All grades enjoyed it and he customized for lower and upper elementary
  - B. Treasurer's Report (Nikki Orton)

This month's income and expenses  
Reminders to teachers to spend their classroom dollars?

    - Purchased supplies to restock classrooms
    - Spelling Bee Funds – the spelling bee originated from the Kent Lake PTO President. She would send organize and send out the information to the other PTOs. Once she left it went downhill. Sayre was possibly the only school to do it this year?
    - Science or Magic deposit paid – total comes to \$700. Extra money in assemblies is available. .possibly for Field Day
    - Emailed specials teachers that they have their allocations to still spend
4. **Principal and Teacher's Report (Stacy Cooper, Michelle Sanders, Mrs. Curnow)** 10m

How much do we have for Field Trips? - \$800 per grade  
Slime Time - \$600  
Cooper:

  - Mr. Archibald visited on March 8<sup>th</sup> to give update on slide. Chris B. said they will pull out the piece of equipment that contains the slide. To repair it was over \$6000. It will be replaced with another piece of equipment. He will work with Mrs. Cooper/PTO representative/teacher to select another one. Hopefully that will happen this summer.
  - The new structure to playground is being installed this summer through bond project
  - Gearing up for MSTEP – in April. Teachers will communicate out information
  - Records day April 17<sup>th</sup>, ½ day

- Thank you for the book fair, luncheon and author visit. This author did a great job keeping students attention

## 5. Committee and Event Reports

- A. 4<sup>th</sup> Grade parents for 5<sup>th</sup> Grade Social (Stephanie Narry) 5m  
Margaret Pierce and Heather Pasquali – coordinating 5<sup>th</sup> grade social  
Cannot use the kitchen to store any items this year.
- B. March is Reading Month (Stephanie Narry and Emily Reigle) 10m
- Preview Book Fair is March 9<sup>th</sup> and 10<sup>th</sup>. Kids shop next Monday, Tuesday, and Wednesday.
  - Family reading night on Wednesday. Teacher sign-up is full for reading as well as staff at stations. High school students are also coming to help. Author visit (purple 1), food trucks (D&W, Rollin Stone Pizza). Makeup shopping is on Thursday
- C. Breakfast with a Bobcat 10m
- Would one of these dates work before we take the options to Margaret? First week in April doesn't have an evening event. 4/3-4/6?
- Mrs. Cooper said we can proceed with planning and the first week of April is ok, just follow up with the others schools to see if attendance was limited. We will send dates to Margaret to see when she is available.
- D. Paint Night (Nikki Orton) 5m  
Possible date of April 19<sup>th</sup>  
Just doing it one day and will limit the attendance. We can offer a zoom option once in person full. We will create a store in Membership Toolkit. Earth day theme?  
Cafeteria capacity is 230, we check with Mrs. Blair on how many students can be managed. NHS can help again and Anna can be point if needed

## 6. Unfinished/Old Business

5m

- A. Waiting for news on the big slide
- B. When would we like our second free two week shipping promo to be for spiritwear? It starts on a Friday and ends on a Monday so that it includes three full weekends. Carmen will select a day

## 7. New Business

Pistons/Red Wings fundraisers?

Assembly in beginning of year

Read a thon – add an author visit.

May 26<sup>th</sup> – Kindergarten field trip

May 26<sup>th</sup> – Sloan Museum in Flint – building towers and learning about earthquakes, 4<sup>th</sup> grade field trip

PINZ – last week of school is unavailable. They cannot do anything in June since they are updating lanes. May 12<sup>th</sup> and 19<sup>th</sup> are available. Jenny will check on the 19<sup>th</sup>

Field Day – switch date to Friday, June 9<sup>th</sup>. Working on pricing things out

Recess supplies – do we need them replaced? The lid is broken (kids are jumping inside and kicking it). Wait until weather is warmer to purchase more supplies

Next Meeting - Change to 4/4 because of music concert conflict

**8. Upcoming Events**

March: Reading Month

Book Fair 10<sup>th</sup>-17<sup>th</sup>

Family Literacy Night 15<sup>th</sup>

April: Paint Night (date TBD)

May: Teacher Appreciation 5/8-5/12

5<sup>th</sup> Grade Camp - 5/11

5/19 – Pinz

June: Field Day

5<sup>th</sup> Grade Social and clap out

**8. Adjournment: 5:23**

**In Person Attendees: Jil Rogge, Karen Curnow, Michelle Sanders, Stacy Cooper, Jenny Stephan, Carmen McAlister, Emily Reigle, Stephanie Narry, Nikki Orton, Kristin Lowell**

# Brummer Neighborhood Council FY 2022

## Treasurer's Report

02/09/2023 - 06/30/2023

March 2023 General Meeting Update

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	-	-\$243.96	-\$3,000.00	\$2,756.04
Teacher & Staff Wellness Bar	-	\$44.97	-\$292.77	-\$300.00	\$7.23
Support Staff Appreciation (Admin Professional / Principal Day)	-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners	-	-	-\$993.72	-\$1,000.00	\$6.28
Teacher & School Supplies	-	\$1,346.53	-\$2,018.29	-\$4,000.00	\$1,981.71
Recess Supplies (indoor & outdoor)	-	-	-\$253.28	-\$1,500.00	\$1,246.72
Teacher Allocations (\$200/teacher)	-	-	-\$1,410.71	-\$4,200.00	\$2,789.29
Art Dept Allocation	-	-	\$924.07	-\$500.00	\$1,424.07
Music Dept Allocation	-	\$99.90	-\$549.98	-\$500.00	-\$49.98
Media Center Allocation	-	-	-\$44.24	-\$500.00	\$455.76
PE Dept Allocation	-	-	-	-\$1,000.00	\$1,000.00
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-	-	-	-\$200.00	\$200.00
Speech	-	-	-\$207.03	-\$200.00	-\$7.03
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-	-	-	-\$200.00	\$200.00
Restorative Practices	-	-	-	-\$200.00	\$200.00
Reading Recovery	-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)	-	-	-\$800.00	-\$4,800.00	\$4,000.00
Book Club Books (Grade 3-5)	-	-	-\$50.00	-\$540.00	\$490.00
Community Affairs / Sunshine Fund	-	-	-\$106.00	-\$500.00	\$394.00
<b>School/Teacher/Staff Support Totals</b>	-	<b>-\$1,491.40</b>	<b>-\$6,045.91</b>	<b>-\$24,040.00</b>	<b>\$17,994.09</b>
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)	-	-	-\$73.44	-\$2,000.00	\$1,926.56
Bobcat Community/Den T-Shirts	-	-	-\$1,155.02	-\$1,200.00	\$44.98
Lending Closet	-	-	-\$439.28	-\$500.00	\$60.72
Trunk or Treat	-	-	-\$925.42	-\$1,000.00	\$74.58
Scholastic Book Fairs	-	\$207.74	-\$708.47	-\$1,000.00	\$291.53
Holiday Gift Shop	-	-	\$722.28	-\$50.00	\$772.28
Family Fun Paint Night	-	-	-	-\$2,400.00	\$2,400.00
Spelling Bee	-	-	-	-\$50.00	\$50.00
Summer Reading Program	-	-	-	-\$1,500.00	\$1,500.00
Popsicles on the Playground	-	-	-\$200.00	-\$200.00	-
Field Day	-	-	-	-\$500.00	\$500.00
Breakfast with Your Bobcat	-	-	-	-\$1,500.00	\$1,500.00

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-\$230.65	-\$250.00	\$19.35
Hospitality	-	-	-\$230.47	-\$500.00	\$269.53
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
<b>5th Grade Sponsored Expenses</b>					
Last Day Breakfast or Field Day Lunch	-	-	-\$38.53	-\$1,500.00	\$1,461.47
Camp Scholarships	-	-	-\$333.50	-\$800.00	\$466.50
Track/Year T-shirts	-	-	-\$1,187.50	-\$1,300.00	\$112.50
5th Grade Camp	\$50.00	-	\$1,912.48	-	\$1,912.48
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
<b>5th Grade Sponsored Expenses Totals</b>	<b>\$50.00</b>	<b>-</b>	<b>\$352.95</b>	<b>-\$3,600.00</b>	<b>\$3,952.95</b>
<b>March is Reading Month</b>					
Author Visit	-	\$2,149.05	-\$2,149.05	-\$2,500.00	\$350.95
Prizes/Books	-	\$556.42	-\$556.42	-\$1,000.00	\$443.58
One School, One Book	-	\$23.79	-\$1,143.79	-\$3,500.00	\$2,356.21
MIRM T-shirts & Author Books	-	\$2,627.92	-\$419.07	-\$250.00	-\$169.07
<b>March is Reading Month Totals</b>	<b>-</b>	<b>-\$5,357.18</b>	<b>-\$4,268.33</b>	<b>-\$7,250.00</b>	<b>\$2,981.67</b>
<b>Assemblies</b>					
North American Presentation (5th Grade)	-	-	-\$500.00	-\$600.00	\$100.00
Science Alive or Kensington (all school)	-	\$125.00	-\$125.00	-\$2,500.00	\$2,375.00
Slime Time (Kindergarten)	-	-	-	-\$600.00	\$600.00
Oceans in Motion	-	-	-	-\$800.00	\$800.00
<b>Assemblies Totals</b>	<b>-</b>	<b>-\$125.00</b>	<b>-\$625.00</b>	<b>-\$4,500.00</b>	<b>\$3,875.00</b>
First Responder Appreciation	-	-	-	-	-
<b>Family Social Events - Pass Through</b>					
Rollerama Skate Night	-	-	\$1.93	-	\$1.93
Pinz Bowling Night	-	-	\$137.29	-	\$137.29
<b>Family Social Events - Pass Through Totals</b>	<b>-</b>	<b>-</b>	<b>\$139.22</b>	<b>-</b>	<b>\$139.22</b>
<b>Student/Family/Community Support Totals</b>	<b>\$50.00</b>	<b>-\$5,689.92</b>	<b>-\$7,641.63</b>	<b>-\$28,100.00</b>	<b>\$20,458.37</b>
<b>PTO Admin</b>					
PTO Insurance	-	-	-	-\$535.00	\$535.00
Zoom	-	-	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyminder)	-	-	-\$185.86	-\$200.00	\$14.14
Membership Toolkit Directory & Store	-	-	-\$450.00	-\$500.00	\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	\$136.74	-\$136.74	-\$50.00	-\$86.74
Office Copies	-	-	-	-	-
<b>PTO Admin Totals</b>	<b>-</b>	<b>-\$136.74</b>	<b>-\$942.50</b>	<b>-\$1,515.00</b>	<b>\$572.50</b>
<b>Special Projects &amp; Grants</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>

Special Projects & Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
Special Projects	-	-	-	-\$1,000.00	\$1,000.00
Staff Grants	-	-	-\$3,294.14	-\$3,000.00	-\$294.14
<b>Special Projects &amp; Grants Totals</b>	-	-	-\$3,294.14	-\$4,000.00	\$705.86
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Read-A-Thon & Movie Night	-	-	\$17,962.87	\$17,000.00	\$962.87
Square1 Art	-	-	\$924.06	\$800.00	\$124.06
Amazon Smiles	\$181.97	-	\$430.16	\$400.00	\$30.16
Busch's Rewards	-	-	\$210.25	\$800.00	-\$589.75
Dairy Queen Dine-to-Donate	-	-	\$57.00	\$400.00	-\$343.00
Toarmina's Dine-to-Donate	-	-	\$812.74	\$1,500.00	-\$687.26
Kroger Rewards	\$495.89	-	\$1,475.20	\$2,000.00	-\$524.80
Little Caesar's Pizza Kits	\$1,425.00	-	\$1,984.00	\$1,000.00	\$984.00
ShopWithScrip - RaiseRight	-	-	-	-	-
Parents' Night Out / Silent Auction	-	-	-	-	-
Pumpkin Patch	-	-	-\$117.48	-\$100.00	-\$17.48
Spiritwear	-	-	-	\$400.00	-\$400.00
<b>Willow Greenhouse Sales</b>					
Fall Sale	-	-	\$711.59	\$500.00	\$211.59
Winter Sale	-	-	\$495.61	\$500.00	-\$4.39
Spring Sale	-	-	-	\$300.00	-\$300.00
<b>Willow Greenhouse Sales Totals</b>	-	-	\$1,207.20	\$1,300.00	-\$92.80
Benevity Fund Donation	-	-	\$71.55	-	\$71.55
BoxTops	-	-	\$221.40	-	\$221.40
Donation	-	-	\$20.30	-	\$20.30
Playground Stencil Rental	-	-	\$244.53	-	\$244.53
Downtown Shopping Night	-	-	\$745.23	-	\$745.23
<b>Fundraising Totals</b>	<b>\$2,102.86</b>	-	<b>\$26,249.01</b>	<b>\$25,500.00</b>	<b>\$749.01</b>
<b>Grand Totals</b>					
	<b>\$2,152.86</b>	<b>-\$7,318.06</b>	<b>\$8,324.83</b>	<b>-\$32,155.00</b>	<b>\$40,479.83</b>
Bank Account Balances	02/09/2023	06/30/2023	Last reconciled	Summary for the Period	
Huntington Checking 2235	\$38,518.52	\$33,353.32	03/09/2023	Starting Total	\$50,376.21
Huntington Savings 2010	\$11,857.69	\$11,857.69	Never	Income	\$2,152.86
<b>Totals</b>	<b>\$50,376.21</b>	<b>\$45,211.01</b>		Expenses	-\$7,318.06
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Ending Total	\$45,211.01

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_