

# Brummer Neighborhood Council PTO General Meeting Minutes

April 4, 2023 at 4:30pm

Brummer Team Room and

Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919

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1. **Call to order** – 4:31pm
2. **Approval of minutes from March** 5m  
Motion to Approve - Nikki Orton  
2<sup>nd</sup> – Michele Sanders  
Approve-8  
Deny-0
3. **Officers' Reports** 10m
  - A. President's Report (Carmen McAlister)
  - B. Treasurer's Report (Nikki Orton)  
This month's income and expenses  
\*Budget Proposal – move \$255.88 from One Read to Book Fair  
Motion to Approve - Emily,  
2<sup>nd</sup> – Michele Sanders  
Approve – 7
4. **Principal and Teachers' Report (Stacy Cooper, Jil Rogge, Michele Sanders)** 10m  
Mrs. Cooper:  
Family Literacy Night – it was a great turnout. The author did great job keeping everyone's attention for all grade levels. Props were also very entertaining. Stations were great and well thought out to help promote support of literacy in the building and at home.  
The Book Fair was a great success.  
Book Fair final - Sold 2300 books. \$16,000 in total sales. We receive a total of \$10,000 in scholastic dollars which will be distributed to all staff, library, read a thon, summer reading program, etx.  
Students LOVED making the robots!  
It was great to see some pre-covid activities come back  
Bobcat breakfast was a success this morning, was great to have back. Good idea to limit to one parent per child, didn't seem as cramped as previous years.  
At 8:30 the kids needed a place to go so the students sat by lockers. Had to monitor hallway. Next year, we need some help from 8:30-8:40 to help with students in the hallway  
Cafeteria, kids club and mark weren't notified, need to make sure next year they all know.  
Mrs. Sanders:  
March is reading month went so well, everything was great. Family Reading Night was a huge success. Had a big range of students from all grade levels

## 5. Committee and Event Reports

- |  |     |
|--|-----|
| A. March is Reading Month (Emily Reigle)   | 5m  |
| Moving \$255.88 from One Read to Book Fair   |     |
| B. Breakfast with a Bobcat   | 5m  |
| 113 adults registered to attend each day – tomorrow is the second group  |     |
| For next year: volunteer to monitor each hallway until 8:47  |     |
| C. Willow Fundraiser (Emily Reigle for Stephanie Narry)  | 10m |
| Gift card sale 4/14-4/29, we receive 20% of every purchase   |     |
| Gift cards sent home May 5   |     |
| Split proceeds 50/50 for named 4 <sup>th</sup> grade students going to 5 <sup>th</sup> grade camp  |     |
| D. Paint Night (Nikki Orton)   | 5m  |
| April 19 <sup>th</sup> from 6-8pm  |     |
| Nikki emailed events and kids club   |     |
| Mrs. Blair thought 55 students was a good number, we can also offer zoom to those that cannot make it in person or if it gets full. Anna Sanders has sports, but she will help us recruit NHS. Will ask for design asap so we can start promoting. |     |
| E. Field Day (Carmen McAlister and Emily Reigle)   | 5m  |
| Field day will be on June 9 <sup>th</sup> and run like last year. It will be on a Friday and include an outdoor lunch pizza party. \$2 per slice. Volunteers hopefully can help cover the teacher's lunch.   |     |
| Carnival games, inflatables. . student council donation  |     |
| Younger kids will participate in the morning when it is cooler outside and older kids in the afternoon.  |     |

## 6. Unfinished/Old Business

Recess supplies – do the monitors want the equipment?? Email Kelley Panoff  
Lost and Found donation by end of April

## 7. New Business

10m

- |   |  |
|---|--|
| A. Student Council flower sale fundraiser at Fine Arts Evenings   |  |
| - Student Council wants to sell carnations at each of the music concerts. Before, during and after.                         |  |
| - Costco 100 carnations for \$60. Would try and sell about 300-400 per night. Sell for \$2 each, cash only.                 |  |
| - 400 for the first concert and see how they sell to determine the amount for the next one.                                 |  |
| - Red and coral were the colors offered, maybe ribbon to tie them together?   |  |
| - BNC will fund the initial purchase and proceeds can go toward a Field Day profit.   |  |
| - This will most likely be something the Student Council wants to do each year, can we give them a line item in the budget? |  |

\*Motion to give the Student Council money to purchase 400 carnations for each music night.

Motion to Approve – Carmen McAlister

2<sup>nd</sup> – Emily Reigle

Approve – 9

Deny - 0

- B. Motion to fund purchase of a Rosewood Contrabass Resonator Bar, B for \$420

\*\*Dry erase recycling bins in each classroom at the start of the year

**8. Upcoming Events**

April: Breakfast with a Bobcat 4/4 and 4/5

Paint Night 4/19

May: Teacher Appreciation 5/8-5/12

5<sup>th</sup> Grade Camp 5/11

Pinz 5/19

June: Field Day 6/9

5<sup>th</sup> Grade Social and clap out 6/16

Science or Magic – May 4

June 14 – last bash

June 2 – 1<sup>st</sup> grade FT

**8. Adjournment – 5:32pm**

**Attendees:**

**Carmen McAlister, Emily Reigle, Jenny Stephan, Nikki Orton, Kristin Lowell,  
Amy Binder, Michele Sanders, Elizabeth Schaeffer, Stacy Cooper**

# Brummer Neighborhood Council FY 2022

## Treasurer's Report

03/09/2023 - 06/30/2023

April 2023 General Meeting Update

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	-	-\$243.96	-\$1,000.00	\$2,756.04
Teacher & Staff Wellness Bar	-	-	-\$292.77	-\$300.00	\$7.23
Support Staff Appreciation (Admin Professional / Principal Day)	-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners	-	-	-\$990.72	-\$1,000.00	\$9.28
Teacher & School Supplies	-	\$100.94	-\$2,119.23	-\$4,000.00	\$1,880.77
Recess Supplies (Indoor & outdoor)	-	-	-\$253.28	-\$1,500.00	\$1,246.72
Teacher Allocations (\$200/teacher)	-	\$246.08	-\$1,656.79	-\$4,200.00	\$2,543.21
Art Dept Allocation	-	-	\$934.07	-\$500.00	\$1,434.07
Music Dept Allocation	-	\$99.90	-\$549.98	-\$500.00	-\$49.98
Media Center Allocation	-	\$439.40	-\$483.64	-\$500.00	\$16.36
PE Dept Allocation	-	-	-	-\$1,000.00	\$1,000.00
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-	-	-	-\$200.00	\$200.00
Speech	-	-	-\$207.03	-\$200.00	-\$7.03
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-	-	-	-\$200.00	\$200.00
Restorative Practices	-	-	-	-\$200.00	\$200.00
Reading Recovery	-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)	-	-	-\$800.00	-\$4,800.00	\$4,000.00
Book Club Books (Grade 3-5)	-	-	-\$50.00	-\$540.00	\$490.00
Community Affairs / Sunshine Fund	-	\$57.47	-\$163.47	-\$500.00	\$336.53
<b>School/Teacher/Staff Support Totals</b>	-	<b>-\$943.79</b>	<b>-\$6,889.80</b>	<b>-\$24,040.00</b>	<b>\$17,150.20</b>
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)	-	\$481.97	-\$555.41	-\$2,000.00	\$1,444.59
Bobcat Community/Den T-Shirts	\$14.21	-	-\$1,140.81	-\$1,200.00	\$59.19
Lending Closet	-	-	-\$439.28	-\$500.00	\$60.72
Trunk or Treat	-	-	-\$925.42	-\$1,000.00	\$74.58
Scholastic Book Fairs	\$5,530.38	\$5,534.38	-\$712.47	-\$1,000.00	\$287.53
Holiday Gift Shop	-	-	\$722.28	-\$50.00	\$772.28
Family Fun Paint Night	-	-	-	-\$2,400.00	\$2,400.00
Spelling Bee	-	-	-	-\$50.00	\$50.00
Summer Reading Program	-	\$313.21	-\$313.21	-\$1,500.00	\$1,186.79
Popicles on the Playground	-	-	-\$200.00	-\$200.00	-
Field Day	-	-	-	-\$500.00	\$500.00
Breakfast with Your Bobcat	-	-	-	-\$1,500.00	\$1,500.00

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-\$230.65	-\$250.00	\$19.35
Hospitality	-	-	-\$230.47	-\$500.00	\$269.53
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
<b>5th Grade Sponsored Expenses</b>					
Last Day Breakfast or Field Day Lunch	-	-	-\$38.53	-\$1,500.00	\$1,461.47
Camp Scholarships	-	-	-\$333.50	-\$800.00	\$466.50
Track/Year T-shirts	-	-	-\$1,187.50	-\$1,300.00	\$112.50
5th Grade Camp	\$63.70	-	\$1,976.18	-	\$1,976.18
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
<b>5th Grade Sponsored Expenses Totals</b>	<b>\$63.70</b>	<b>-</b>	<b>\$416.65</b>	<b>-\$3,600.00</b>	<b>\$4,016.65</b>
<b>March is Reading Month</b>					
Author Visit	-	\$115.10	-\$2,264.15	-\$2,500.00	\$235.85
Prizes/Books	-	\$199.81	-\$756.23	-\$1,000.00	\$243.77
One School, One Book	-	-	-\$1,143.79	-\$3,500.00	\$2,356.21
MIRM T-shirts & Author Books	-	-	-\$419.07	-\$250.00	-\$169.07
<b>March is Reading Month Totals</b>	<b>-</b>	<b>-\$314.91</b>	<b>-\$4,583.24</b>	<b>-\$7,250.00</b>	<b>\$2,666.76</b>
<b>Assemblies</b>					
North American Presentation (5th Grade)	-	-	-\$500.00	-\$600.00	\$100.00
Science Alive or Kensington (all school)	-	-	-\$125.00	-\$2,500.00	\$2,375.00
Slime Time (Kindergarten)	-	-	-	-\$600.00	\$600.00
Oceans in Motion	-	-	-	-\$800.00	\$800.00
<b>Assemblies Totals</b>	<b>-</b>	<b>-</b>	<b>-\$625.00</b>	<b>-\$4,500.00</b>	<b>\$3,875.00</b>
First Responder Appreciation	-	-	-	-	-
<b>Family Social Events - Pass Through</b>					
Rollerama Skate Night	-	-	\$1.93	-	\$1.93
Pinz Bowling Night	-	-	\$137.29	-	\$137.29
<b>Family Social Events - Pass Through Totals</b>	<b>-</b>	<b>-</b>	<b>\$139.22</b>	<b>-</b>	<b>\$139.22</b>
<b>Student/Family/Community Support Totals</b>	<b>\$5,608.29</b>	<b>-\$6,644.47</b>	<b>-\$8,677.81</b>	<b>-\$28,100.00</b>	<b>\$19,422.19</b>
<b>PTO Admin</b>					
PTO Insurance	-	-	-	-\$535.00	\$535.00
Zoom	-	-	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyfinder)	-	-	-\$185.86	-\$200.00	\$14.14
Membership Toolkit Directory & Store	-	-	-\$450.00	-\$500.00	\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	-	-\$136.74	-\$50.00	-\$86.74
Office Copies	-	-	-	-	-
<b>PTO Admin Totals</b>	<b>-</b>	<b>-</b>	<b>-\$942.50</b>	<b>-\$1,515.00</b>	<b>\$572.50</b>
<b>Special Projects &amp; Grants</b>					
	Income	Expenses	Year to Date	Net Budget	More/-Less

Special Projects & Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
Special Projects	-	-	-	-\$1,000.00	\$1,000.00
Staff Grants	-	-	-\$3,294.14	-\$3,000.00	-\$294.14
<b>Special Projects &amp; Grants Totals</b>	-	-	-\$3,294.14	-\$4,000.00	\$705.86
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Read-A-Thon & Movie Night	-	\$200.00	\$17,762.87	\$17,000.00	\$762.87
Square1 Art	-	-	\$924.06	\$800.00	\$124.06
Amazon Smiles	-	-	\$430.16	\$400.00	\$30.16
Busch's Rewards	-	-	\$210.25	\$800.00	-\$589.75
Dairy Queen Dine-to-Donate	-	-	\$57.00	\$400.00	-\$343.00
Toarmina's Dine-to-Donate	-	-	\$812.74	\$1,500.00	-\$687.26
Kroger Rewards	-	-	\$1,475.20	\$2,000.00	-\$524.80
Little Caesar's Pizza Kits	-	-	\$1,984.00	\$1,000.00	\$984.00
ShopWithScrip - RaiseRight	-	-	-	-	-
Parents' Night Out / Silent Auction	-	-	-	-	-
Pumpkin Patch	-	-	-\$117.48	-\$100.00	-\$17.48
Spiritwear	-	-	-	\$400.00	-\$400.00
<b>Willow Greenhouse Sales</b>					
Fall Sale	-	-	\$711.59	\$500.00	\$211.59
Winter Sale	-	-	\$495.61	\$500.00	-\$4.39
Spring Sale	-	-	-	\$300.00	-\$300.00
<b>Willow Greenhouse Sales Totals</b>	-	-	\$1,207.20	\$1,300.00	-\$92.80
Benevity Fund Donation	-	-	\$71.55	-	\$71.55
BoxTops	-	-	\$221.40	-	\$221.40
Donation	-	-	\$20.00	-	\$20.00
Playground Stencil Rental	-	-	\$244.53	-	\$244.53
Downtown Shopping Night	-	-	\$745.23	-	\$745.23
Interest Earned	\$0.29	-	\$0.89	-	\$0.89
<b>Fundraising Totals</b>	<b>\$0.29</b>	<b>-\$200.00</b>	<b>\$26,049.60</b>	<b>\$25,500.00</b>	<b>\$549.60</b>
<b>Grand Totals</b>					
	<b>\$5,608.58</b>	<b>-\$7,788.26</b>	<b>\$6,245.35</b>	<b>-\$32,155.00</b>	<b>\$38,400.35</b>

Bank Account Balances	03/09/2023	06/30/2023	Last reconciled	Summary for the Period	
Huntington Checking 2235	\$33,453.22	\$31,273.25	04/04/2023	Starting Total	\$45,311.21
Huntington Savings 2010	\$11,857.99	\$11,858.28	04/04/2023	Income	
Store - 5th Grade Camp	-	-	Never	Expenses	-\$2,179.68
Spring 2023 Clearing Account				Ending Total	\$43,131.53
<b>Totals</b>	<b>\$45,311.21</b>	<b>\$43,131.53</b>			
Review Reconciled Bank Statements Reports along with this Treasurer's Report to ensure its accuracy.					

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_