Brummer Neighborhood Council PTO General Meeting Minutes

June 9, 2022

6:00pm

Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919

1. Call to order: 6:08pm

2. Approval of minutes from May 12

5m

1st Motion: Jen Hovarter 2nd Motion: Nikki Orton

Approve via Show of Hands: 5

Opposed: 0 Abstain: 0

3. Officers' Reports

15m

A. President's Report (Carmen McAlister)

New board members and vacancies

New PTO Board:

Nikki – Treasurer

Kristin – Secretary

Vice President and Volunteer Coordinator are still open

B. Treasurer's Report (Nikki Orton)

This month's income and expenses

Checking account balance May 1: \$42,386.53 (\$29,734.53 as of 6/8)

Savings account balance May 1: \$11,856.80

Spent rest of teacher appreciation money, \$3000

Purchased more school supplies, still \$190 left

3 more teachers spent their allocation

Recess supply budget spend on indoor recess items – games play

doh, card games

Community affairs money was spent on gift cards for volunteers

Hospitality fund was used to buy a new BNC cart

Purchased State Library Books

Cut check to Mrs. Voss for leftover shirt money

Amazon \$127 for this Quarter

\$92 DQ for May

\$378 Willow Sale (includes 4th grade payout)

\$63 from Box Tops

\$65.80 spent on Perma-bound

4. Principal's Report (Stacy Cooper)

10m

5. Teacher's Report

Ms. Joslin won't be in attendance but is looking into:

A. Estimates for next year's den shirts

Normally spends whatever the PTO gives but they have a good stock so might not need as much next year

C. Cost for final Bobcat Bash this year

As of now, the supplies for the fall are on hold.

C. Transportation equation for field trips

6. Committee and Event Reports

A. Fundraising

5m

Toarmina's Dine to Donate – 2nd Tuesday

Last one is June 14th
 Totals from brummerspiritwear.com – Jen is trying to get the check tracking details. Jen followed up and it hadn't been sent out. He will send ASAP and will be sent to Jen's house

Dairy Queen – 3rd Monday

 Done for the summer. Joni will help again next year. Need to reach out to DQ in August to set the day of the week. Possibly switching away from Monday to another day.

Read a Thon Promotion from Get Moving going on. The \$495 we paid was subtracted from total made

- If you sign up in June, you can get one of their promotional items. . videos or Facebook Posts
- B. Field Day (Emily Reigle and Carmen McAlister)

10m

Overview

Field Day K-4 Monday. PTO has been in charge of planning and coordinating volunteers and staff. Kids will go through 8 stations. 8 classes both in AM and PM

Volunteer email has been sent out today with specific jobs Fun Services is still in COVID Protocol – providing us with 10 tabletop carnival games

Five Monkeys – providing blow up obstacle courses

- 1- Chalk and popsicles. Water donation from Absopure
- 2- Carnival Games
- 3- Relay Races
- 4- 2 30 ft inflatable obstacle courses
- 5- Gaga Ball
- 6- Lightning Basketball
- 7- Carnival Games
- 8- Corn Hole

Extra volunteers?

Overview

- Last day of school. Currently coordinating volunteers. If anyone would like to help set up on Thursday and/or Serve Friday morning, please reach out to BNC
- Will be in Brummer gym. 5th graders can invite 2 guests.
 Continental breakfast and 5th grade slideshow. Prior to 5th grade clap out (outside)

Volunteer status

7. Unfinished/Old Business

- A. Sensory Path thank you! Kids have been using it at recess and
- B. Water machine for teachers' lounge
 - Mrs. Cooper wants to make sure it won't be extra work for the office
 - To rent, about \$30 to rent/month for the hookup. Need to determine if hookup is possible as there isn't a lot of space currently
 - Jen will email quotes for other options

C. Bylaws

Lawyer is reviewing

D. PINZ Event

- Wed June 15th. Beyond max capacity. Normally is 6 per lane but they will push to 7 per lane to accommodate extra.
- Total of 154 kids
- Jenny and Dennis are working hard on arranging lanes and trying to accommodate all requests. PINZ will have pizza and drink cups set up for when people arrive
- This event is not a fundraiser but, in the future, we can increase the cost per person and run it as a fundraiser
- If all goes well, Dennis will coordinate another event in the Fall
- To help streamline things, in the future we should add shoe size to the form, and they can have the shoes at each lane ready for everyone once they arrive

8. New Business

20m

- A. 2022-2023 Budget Review and Approval
 - Estimated to end the year around \$37,000 (checking and savings combined)
 - Created the budget with the goal of having \$3000-\$4000 left over to start off the next year
 - TA \$3000 and separated out the wellness bar

- Increased teacher conference dinners to \$1000, with the cost of food increasing – Alekos was used this year for both nights
- Kept teacher supplies the same
- Teacher allocations next year we are increasing to 21 teachers, so we increased the allocations by \$400
- Specials each still get \$500 each. Mr. Troyer would like to get \$1000 every other year.
- \$200 each for resource room, restorative practices, social work etc
- Admin Professionals Day keeping at \$300
- Field Trips we have \$800 per grade
- Expanded Community Affairs line to include Sunshine Fund (funerals, baby showers etc)
- New line item for Book Club Books grades 3-5 \$540
- \$1000 going toward book fairs (increased from \$800)
- Truck or Treat kept at \$1000
- Family Fun Paint Night kept the same. Increasing next year to 2 events rather than 1
- Holiday Gift Shop \$50
- Den Shirts was at \$1600. Since Mrs. Joslin still has a good supply we will decrease to \$1200
- \$500 in Hospitality
- 5th Grade Sponsored Expenses last day social \$1500
- Camp Scholarships \$800
- Track T-Shirts increased to \$1300
- March's Reading Month. Increased author visit \$2500
- One Book \$3600. Potential Sponsor
- Assemblies no changes made. Still unsure on if they will be happening next year
- Summer reading increased to \$1500
- Spelling Bee \$50
- Popsicles on Playground \$200
- Volunteer Breakfast added \$250
- Breakfast with your Bobcat \$1500
- Volunteer Appreciation (gift cards etc.) \$100
- Field Day \$500
- Added line for treat for first Board Meeting
- PTO Admin (zoom, budgeting software, membership toolkit etc)
- Added PTO Insurance \$535
- Special Projects \$1000

- Staff Grants \$3000
- Fundraising

Projecting \$20,000. Main prize at the end being Outdoor Movie

Night

Square 1 - \$800

Amazon \$400

Busch's \$800

Dairy Queen \$400

Toarmina's \$1500

Kroger \$200

Little Caesars 1000

PNO – Would like to have but we need volunteers to make

happen.

Pumpkin Patch \$100

Spirit Wear \$400

Willow \$1300 (\$500 Fall, \$500 Winter, \$300 Spring)

• Starting with \$37,000

Overall fundraising \$30,300

Spending \$62,455

Net \$4845 let in the bank at the end of the year

Motion to Approve Budget 2022-2023

1st Motion: Jen Hovarter 2nd Motion – Kristin Lowell

Approve via Show of Hands: 5

Oppose – 0

Abstain – 0

B. PTO Insurance

Basic is \$535/year

Motion to Approve

1st Motion: Jen Hovarter

2nd Motion – Emily Reigle

Approve via Show of Hands: 6

Oppose – 0

Abstain – 0

Sign for Last Day of School – Reached out to Sign Gypsies and Yard Card Ninjas Yard Card Ninjas is available. \$125 for Deluxe and \$20 for custom phrase

\$240 left in Community Affairs – Motion to spend on yard sign for the last day of school

1st Motion: Jen Hovarter 2nd Motion – Nikki Orton Approve via Show of Hands: 6

Oppose – 0 Abstain – 0

\$23.85 every 2 months. \$120/year for the water. \$179 for the machine. If we went through Lowes

9. Announcements

10. Adjournment: 7:39pm

Attendees: Carmen McAlister, Nikki Orton, Kristin Lowell, Emily Reigle, Jen Hovarter, Caryn Walker

Brummer Neighborhood Council FY 2021

Treasurer's Report

05/11/2022 - 06/30/2022

Report for May 12th, 2022 BNC General Meeting

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	\$1,625.88	-\$3,000.00	-\$3,000.00	-
Teacher Conference Dinners	-	-	-\$600.00	-\$600.00	-
Teacher & School Supplies	-	\$105.81	-\$3,805.93	-\$4,000.00	\$194.07
Teacher Allocations (\$200/teacher)	-	\$634.75	-\$2,963.18	-\$3,800.00	\$836.82
Art Dept Allocation	-	-	\$950.34	-\$500.00	\$1,450.34
Music Dept Allocation	-		-\$488.90	-\$500.00	\$11.10
PE Dept Allocation	-		-	-\$500.00	\$500.00
Recess Supplies (indoor & outdoor)	-	\$1,594.61	-\$1,982.78	-\$2,000.00	\$17.22
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-		-\$204.37	-\$200.00	-\$4.37
Speech	-	-	-\$200.00	-\$200.00	-
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-		-\$57.68	-\$200.00	\$142.32
Support Staff (Admin Professional / Principal Day)	-	-	-\$300.00	-\$300.00	-
Field Trip Funds (\$600/grade)	-	-	-	-	-
Community Affairs (SLEF Kindergarten t-shirts, etc)	-	\$50.00	-\$260.00	-\$500.00	\$240.00
Reading Recovery	-		-	-\$200.00	\$200.00
Media Center Allocation	-	\$20.69	-\$369.49	-\$500.00	\$130.51
School/Teacher/Staff Support Totals	-	-\$4,041.74	-\$13,281.99	-\$17,400.00	\$4,118.01
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Scholastic Book Fairs	-		-\$801.73	-\$800.00	-\$1,73
Trunk or Treat	-	-	-\$1,000.00	-\$1,000.00	
Family Fun Paint Night	-	-	-\$1,433.63	-\$2,400.00	\$966.37
Holiday Gift Shop	-		-	-	
BNC Meeting Childcare	-		-	-	
Bobcat Den Support (Kona Ice truck every other year)	-		-\$863.80	-\$2,000.00	\$1,135.20
Bobcat Community/Den T-Shirts	-		-\$1,498.86	-\$1,500.00	\$1.14
Hospitality	-	\$191.61	-\$452.87	-\$500.00	\$37.13

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
	nicome	Expenses	rear to bate	reet au oget	MOTO-Less
5th Grade Sponsored Expenses					
Last Day Breakfast or Field Day Lunch	-	\$66.89	-\$66.89	-\$1,500.00	\$1,433.11
Camp Scholarships	•	-	-\$375.00	-\$1,400.00	\$1,025.00
Track/Year T-shirts	-	-	-\$1,010.50	-\$1,000.00	-\$10.50
5th Grade Camp	-	\$375.00	\$2,803.32	-	\$2,803.32
4th Grade Funds toward 5th Grade camp		\$378.00	\$205.00	-	\$205.00
5th Grade Sponsored Expenses Totals	-	-5819.89	\$1,555.93	-\$3,900.00	\$5,455.93
March is Reading Month					
Author Visit	-	-	-\$566.62	-\$2,000.00	\$1,433.38
Prizes/Books	-	-	-\$1,055.65	-\$1,000.00	-\$55.65
One School, One Book	-	-	-\$2,014.13	-\$2,000.00	-\$14.13
MIRM T-shirts	-	\$60.58	-	-	-
March is Reading Month Totals	-	-\$60.58	-53,636.40	-\$5,000.00	\$1,363.60
Assemblies					
North American Presentation (5th Grade)		-	-\$375.00	-\$600.00	\$225.00
Science Alive or Kensington (all school)	-	_	-\$2,125.00	-\$2,500.00	\$375.00
Slime Time (Kindergarten)	-	-		-	
Oceans in Motion		-		-\$800.00	\$800.00
Assemblies Totals	-	_	-\$2,500.00	-\$3,900.00	\$1,400.00
Summer Reading Program			-\$1,017.60	-\$1,000.00	-\$17.60
Spelling Bee			-	-\$50.00	\$50.00
Popsicles on the Playground	-	-	-\$174.23	-\$175.00	\$0.77
Lending Closet	-	-	-\$503.29	-\$500.00	-\$3.29
Student/Family/Community Support Totals	-	-\$1,072.08	-\$12,336.48	-\$22,725.00	\$10,388.52
PTO Admin	Income	Expenses	Year to Date	Net Budget	More/-Less
Zoom	-	-	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyminder)		-	-\$205.82	-\$200.00	-\$5.82
Membership Toolkit Directory & Store	-	-	-\$450.00	-\$400.00	-\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	-	-\$33.24	-\$50.00	\$16.76
Office Copies	-	-	-	-	_
PTO Admin Totals			-\$858.96	-\$880.00	\$21.04
Special Projects	Income	Expenses	Year to Date	Net Budget	More/-Less
Sensory Path / Playground Surface Games / Outdoor Recess Shed	-	-	-\$3,839.74	-\$4,000.00	\$160.26
State Library Books	-	\$4,743.00	-\$4,743.00	-\$5,200.00	\$457.00
Special Projects Totals		-\$4,743.00	-\$8,582.74	-59,200.00	\$617.26
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Fundraiser - Read-A-Thon	-	\$152.39	\$14,737.98	\$15,000.00	-\$262.02
Square1 Art	-	-	\$950.33	\$700.00	\$250.33
Fundraising Totals	\$665.83	-\$152.39	\$25,978.14	\$25,310.00	\$668.14

Fundraising			Income	Exper	13-05	Year to Date	Net Budget	More/-Less
Amazon Smiles			\$127.43		-	\$510.16	\$360.00	\$150.16
Busch's Rewards			-		-	\$1,047.61	\$600.00	\$447.61
Dairy Queen Dine-to-Donate			\$97.00		-	\$731.00	\$400.00	\$331.00
Toarmina's Dine-to-Donate			-		-	\$1,731.31	\$2,000.00	-\$268.69
Kroger Rewards			-		-	\$1,633.06	\$2,000.00	-\$366.94
Little Caesar's Pizza Kits					-	\$1,926.00	\$1,000.00	\$926.00
ShopWithScrip - RaiseRight			-		-	-	\$50.00	-\$50.00
Parents' Night Out / Silent A	uction		-		-	-	-	-
Pumpkin Patch			-		-	\$76.05	\$200.00	-\$123.95
Spiritwear			-		-	\$65.00		\$65.00
Willow Greenhouse:	iales							
Fall Sale			-		-	\$770.00	\$1,000.00	-\$230.00
Winter Sale			-		-	\$660.19	\$1,000.00	-\$339.81
Spring Sale			\$378.00		-	\$378.00	\$1,000.00	-\$622.00
Willow Greenhouse 5	ales Totals		\$378.00		-	\$1,808.19	\$3,000.00	-\$1,191.81
Benevity Fund Donation			-		-	\$92.55	-	\$92.55
BoxTops			\$63.40		-	\$168.90	-	\$168.90
Donation			-		-	\$500.00	-	\$500.00
Fundraising Totals			\$665.83	-\$15	2.39	\$25,978.14	\$25,310.00	\$668.14
Grand Totals								
			\$665.83	-\$10,00	9.21	-59,082.03	-\$24,895.00	\$15,812.97
Bank Account Balances	05/11/2022	06/30/2022	Last re	conciled	Sum	mary for the Per	fod	
Huntington Checking 2235	\$38,916.32	\$29,572.94	06/09/2022		9/2022 Starting Total			\$50,773.12
Huntington Savings 2010	\$11,856.80	\$11,856.80	01/04/2022		Income		\$645.83	
Totals	\$50,773.12	\$41,429.74			Expenses -5		-\$10,009.21	-\$9,343.38
Anview Reconciled stank Statement Reports along with this Treasurer's Report to ensure its accuracy. Ending Total					\$41,429.74			
Submitted by:								
Name:			Signature	6				Date:

Brummer Neighborhood Council FY 2022 Budget Report

		\$37,000.00
Budgeted Income	Budgeted Expenses	Budget Net
	-\$1,000.00	-\$1,000.00
	-\$300.00	-\$300.00
-	-\$300.00	-\$300.00
-	-\$1,000.00	-\$1,000.00
	-\$4,000.00	-\$4,000.00
	-\$1,500.00	-\$1,500.00
	-\$4,200.00	-\$4,200.00
\$700.00	-\$1,200.00	-\$500.00
	-\$500.00	-\$500.00
	-\$500.00	-\$500.00
	-\$1,000.00	-\$1,000.00
	-\$200.00	-\$200.00
	-\$200.00	-\$200.00
-	-\$200.00	-\$200.00
-	-\$200.00	-\$200.00
-	-\$200.00	-\$200.00
-	-\$200.00	-\$200.00
-	-\$200.00	-\$200.00
-	-\$4,800.00	-\$4,800.00
-	-\$540.00	-\$540.00
-	-\$500.00	-\$500.00
\$700.00	-\$24,740.00	-\$24,040.00
Budgeted Income	Budgeted Expenses	Budget Net
-	-\$2,000.00	-\$2,000.00
-	-\$1,200.00	-\$1,200.00
	-\$500.00	-\$500.00
	-\$500.00 -\$1,000.00	-\$500.00 -\$1,000.00

	-\$1,000.00	-\$1,000.00
	-\$1,000.00 -\$1,000.00	-\$1,000.00 -\$1,000.00
	-\$1,000.00 -\$1,000.00 -\$50.00	-\$1,000.00 -\$1,000.00 -\$50.00
-	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00
-	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00
-	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00
-	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$200.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$200.00
-	\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$200.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$200.00
-	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$200.00 -\$1,500.00	-\$1,000.00 -\$1,000.00 -\$50.00 -\$2,400.00 -\$50.00 -\$1,500.00 -\$500.00 -\$1,500.00
	\$700.00 \$100.00 \$100.00 \$200.00 \$200.00 \$200.00 \$200.00	- \$300.00 - \$1,000.00 - \$4,000.00 - \$4,000.00 - \$1,500.00 - \$4,200.00 - \$700.00 - \$500.00 - \$500.00 - \$500.00 - \$200.00 - \$200.00 - \$200.00 - \$200.00 - \$200.00 - \$4,000.00 - \$200.00 - \$200.00 - \$200.00 - \$200.00 - \$4,000.00

Student/Family/Community Support	Budgeted Income	Budgeted Expenses	Budget Net
BNC Meeting Childcare		-	-
Opening Meeting Treat	-	-	-
5th Grade Sponsored Expenses			
Last Day Breakfast or Field Day Lunch		-\$1,500.00	-\$1,500.00
Camp Scholarships		-\$800.00	-\$800.00
Track/Year T-shirts	-	-\$1,300.00	-\$1,300.00
5th Grade Camp	-	-	-
4th Grade Funds toward 5th Grade camp		-	-
5th Grade Sponsored Expenses Totals	-	-\$3,600.00	-\$1,600.00
March is Reading Month			
Author Visit	-	-\$2,500.00	-\$2,500.00
Prizes/Books	-	-\$1,000.00	-\$1,000.00
One School, One Book	-	-\$3,500.00	-\$3,500.00
MIRM T-shirts		-\$250.00	-\$250.00
March is Reading Month Totals	-	-\$7,250.00	-\$7,250.00
Assemblies			
North American Presentation (5th Grade)	-	-\$600.00	-\$600.00
Science Alive or Kensington (all school)		-\$2,500.00	-\$2,500.00
Slime Time (Kindergarten)		-\$600.00	-\$600.00
Oceans in Motion	-	-\$800.00	-\$800.00
Assemblies Totals	-	-\$4,500.00	-\$4,500.00
Student/Family/Community Support Totals	-	-\$28,100.00	-\$28,100.00
PTO Admin	Budgeted Income	Budgeted Expenses	Budget Net
PTO Insurance		-\$535.00	-\$535.00
Zpom		-\$160.00	-\$160.00
Budget Software (Moneyminder)	-	-\$200.00	-\$200.00
Membership Toolkit Directory & Store	-	-\$500.00	-\$500.00
Taxes & Reports	-	-\$70.00	-\$70.00
Misc - Checks, bank fees	-	-\$50.00	-\$50.00
Office Copies	-	-	-
PTO Admin Totals		-\$1,515.00	-\$1,515.00
Special Projects & Grants	Budgeted Income	Budgeted Expenses	Budget Net
Special Projects		-\$1,000.00	-\$1,000.00
Staff Grants		-\$3,000.00	-\$1,000.00
Special Projects & Grants Totals		-\$4,000.00	-\$4,000.00
Fundraising	Budgeted Income	Budgeted Expenses	Budget Net
Fall Read-A-Thon & Movie?	\$20,000.00	-\$3,000.00	\$17,000.00
Square1 Art	\$800.00	-	\$800.00
Amazon Smiles	\$400.00	-	\$400.00
Busch's Rewards	\$800.00		\$800.00

Fundraising	Budgeted Income	Budgeted Expenses	Budget
Toarmina's Dine-to-Donate	\$1,500.00	-	\$1,5
Kroger Rewards	\$2,000.00		\$2,0
Little Caesar's Pizza Kits	\$1,000.00		\$1,0
ShopWithScrip - RaiseRight			
Parents' Night Out / Silent Auction	\$1,000.00	-\$1,000.00	
Pumpkin Patch		-\$100.00	-\$1
Spiritwear	\$400.00	-	\$4
Willow Greenhouse Sales			
Fall Sale	\$500.00	-	\$50
Winter Sale	\$500.00	-	\$50
Spring Sale	\$300.00	-	\$30
Willow Greenhouse Sales Totals	\$1,300.00		\$1,30
Benevity Fund Donation		-	
BoxTops	-	-	
Donation			
Fundraising Totals	\$29,600.00	-\$4,100.00	\$25,5
Grand Totals			
	\$30,300.00	-\$62,455.00	-\$32,1
Projected bank balance if on budget			\$4.8