

# Brummer Neighborhood Council PTO General Meeting Minutes

September 8, 2022

4:30pm

Brummer Team Room and

Zoom Meeting ID: 330 680 9731 - Passcode: WAB9919

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1. **Call to order - 4:32pm**
2. **Approval of minutes from June 9** 5m  
Motion to Approve – Stephanie Narry  
2<sup>nd</sup> – Caryn Walker  
Yes – 16  
No - 0
3. **Officers' Reports** 15m
  - A. President's Report (Carmen McAlister)  
Board and parent introductions
  - B. Treasurer's Report (Nikki Orton)  
This month's income and expenses – see attachment\*
4. **Principal and Teacher's Report (Stacy Cooper)** 10m
  - Thanked everyone for a smooth opening week. Pick up and drop offs have been going very smooth.
  - We increased students this year with a total of 505, which is heading closer to where we were pre-pandemic. Number of classes per grade: Kindergarten-4, First-3, Second-3, Third-4, Fourth-3, Fifth-4
  - Bobcat Dens are coming back. The first assembly is Friday 9/9 at 9:30am. First Den Meeting is 9/15 at 2:30pm
  - Picture Day is Wednesday 9/14
5. **Committee and Event Reports**
  - A. Volunteer Breakfast and other opportunities (Stephanie Narry) 10m
    - Thursday 9/15 at 10am. All are invited to attend and hear about volunteer opportunities such as, library aids, lunch monitors (paid position if consistent), adopt-a-reader, yearbook, bobcat bash, holiday shop and 5<sup>th</sup> grade coordinators5<sup>th</sup> grade coordinator: could use an additional volunteer  
Holiday shop: could use an additional volunteer
    - Caryn Walker volunteered to co-chair. Sarah is working with Fun Services to coordinate an in person, local previewLunch monitors

- B. Dairy Queen Monthly Fundraiser 5m  
 New night: Third Tuesday of every month 3:30-6:30  
 We receive 15% but people must mention Brummer
- C. Read-a-thon 9/19-9/30 (Carmen McAlister) 15m
- Last year it was our biggest fundraiser. Generated about \$21,000. Our goal for this year is \$23,000
  - Available soon will be the link to create student pages, log reading minutes and earn prizes
  - Mrs. Cooper asked how we plan to communicate this to families – hand out flyers, toolkit emails, Buzz and social media
- Ideas for the kickoff day? Open sign ups Friday or Monday?  
 Fundraising goal reward – kids vote on the movie for family movie night
- D. Pinz Fall Bowling 5m  
 Friday, 9/30 from 6:00-8:00pm (check in starts at 5:30)  
 Reserve your space online when it's announced in the Buzz
- Link goes live on Friday and will be announced in the Buzz, on BNC website and on social media. 6 people per lane
- E. Family Movie Night 10/7 (Carmen McAlister) 5m  
 Movie at 7:30 with food trucks at 5:30
- This will be a free movie for Brummer families and friends.
  - Tentatively planning on having it on the grassy area where we set up obstacle courses for Field Day.
  - No power necessary, we rented a generator
  - Mrs. Cooper would like an idea of how many people will be attending ahead of time
- Suggestions for movie options?  
 Ideas for handling the trash clean up
- Email Facilities for trash cleanup and the access that we need
- F. Trunk or Treat 10/26 (Coordinator?) 5m
- Caryn Walker and Terri volunteered to Coordinate
  - BNC has a lot of items from previous years that we can use as non-candy items
- Food trucks to open at 5:30  
 Look out for sign ups
- G. Fifth Grade Camp at Howell Nature Center 10/27 10m  
 Discussion: Cost is coming up quickly for families. Should we cover it and be reimbursed?
- Will circle back once the information is communicated to parents

**7. Unfinished/Old Business**

- A. Water machine for teachers' lounge
- Carmen will follow up with Mrs. Cooper

**8. New Business**

5m

- Jenny Stephens suggested another Family Night Event at Roller Rama. They can hold up to 900 people and it would be \$9 per skater
- Passive Fundraisers – easy way to earn funds for our Bobcats. Busch's – can also designate a 5<sup>th</sup> grader so funds can go toward camp

**9. Announcements**

5m

- A. Willow Fundraiser ends midnight 9/10
- About \$2500 in sales so far. 22 of those have a 5<sup>th</sup> grader mentioned so half of those sales go to 5<sup>th</sup> grader and half to BNC
- B. Spiritwear reminder free shipping until 9/12
- \$2000+ in total sales = we get 20%, \$1500 = 15%, \$1000 = 10%
- C. Toarmina's is back! Starting 9/13
- 20% of sales for the entire day goes back to our Bobcats
  - Every 2<sup>nd</sup> Tuesday of the month
- D. Book Fair coming up 10/17-10/21
- Will be open during parent-teacher conferences

**10. Adjournment – 5:21pm**

In Person Attendees: Mrs. Cooper, Carmen McAlister, Nikki Orton, Stephanie Narry, Emily Reigle, Kristin Lowell, Terri Fiorenzi, Jennifer Stephan, Jeanette Woloch, Caryn Walker, Danielle Millenbach, Kristin Krach, Gail Thornton, Chryl McCullough, Erin Berger, Molly McCullough

Zoom Attendees: Sarah Strickland, Ashley Wonnacott

## Brummer Neighborhood Council FY 2022

### Treasurer's Report

07/01/2022 - 09/08/2022

#### September General Meeting

School/Teacher/Staff Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher Appreciation Week	-	-	-	-\$1,000.00	\$1,000.00
Teacher & Staff Wellness Bar	-	-	-	-\$300.00	\$300.00
Support Staff Appreciation (Admin Professional / Principal Day)	-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners	-	-	-	-\$1,000.00	\$1,000.00
Teacher & School Supplies	-	-	-	-\$4,000.00	\$4,000.00
Recess Supplies (indoor & outdoor)	-	\$253.28	-\$253.28	-\$1,500.00	\$1,246.72
Teacher Allocations (\$200/teacher)	-	\$13.99	-\$13.99	-\$4,200.00	\$4,186.01
Art Dept Allocation	-	-	-	-\$500.00	\$500.00
Music Dept Allocation	-	-	-	-\$500.00	\$500.00
Media Center Allocation	-	\$12.37	-\$12.37	-\$500.00	\$487.63
PE Dept Allocation	-	-	-	-\$1,000.00	\$1,000.00
Resource Room	-	-	-	-\$200.00	\$200.00
Social Work	-	-	-	-\$200.00	\$200.00
Speech	-	\$206.43	-\$206.43	-\$200.00	-\$6.43
Sensory Room	-	-	-	-\$200.00	\$200.00
ESL	-	-	-	-\$200.00	\$200.00
Restorative Practices	-	-	-	-\$200.00	\$200.00
Reading Recovery	-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)	-	-	-	-\$4,800.00	\$4,800.00
Book Club Books (Grade 3-5)	-	-	-	-\$540.00	\$540.00
Community Affairs / Sunshine Fund	-	-	-	-\$500.00	\$500.00
<b>School/Teacher/Staff Support Totals</b>	-	<b>-\$486.07</b>	<b>-\$486.07</b>	<b>-\$24,040.00</b>	<b>\$23,553.93</b>
Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)	-	-	-	-\$2,000.00	\$2,000.00
Bobcat Community/Den T-Shirts	-	-	-	-\$1,200.00	\$1,200.00
Lending Closet	-	\$36.95	-\$36.95	-\$500.00	\$463.05
Trunk or Treat	-	-	-	-\$1,000.00	\$1,000.00
Scholastic Book Fairs	-	-	-	-\$1,000.00	\$1,000.00
Holiday Gift Shop	-	-	-	-\$50.00	\$50.00
Family Fun Paint Night	-	-	-	-\$2,400.00	\$2,400.00
Spelling Bee	-	-	-	-\$50.00	\$50.00
Summer Reading Program	-	-	-	-\$1,500.00	\$1,500.00
Popsicles on the Playground	-	\$32.72	-\$32.72	-\$200.00	\$167.28
Field Day	-	-	-	-\$500.00	\$500.00
Breakfast with Your Bobcat	-	-	-	-\$1,500.00	\$1,500.00

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-	-\$250.00	\$250.00
Hospitality	-	\$125.00	-\$125.00	-\$500.00	\$375.00
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
5th Grade Sponsored Expenses					
Last Day Breakfast or Field Day Lunch	-	\$38.53	-\$38.53	-\$1,500.00	\$1,461.47
Camp Scholarships	-	-	-	-\$800.00	\$800.00
Track/Year T-shirts	-	-	-	-\$1,300.00	\$1,300.00
5th Grade Camp	-	-	-	-	-
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
5th Grade Sponsored Expenses Totals	-	-\$38.53	-\$38.53	-\$3,600.00	\$3,561.47
March is Reading Month					
Author Visit	-	-	-	-\$2,500.00	\$2,500.00
Prizes/Books	-	-	-	-\$1,000.00	\$1,000.00
One School, One Book	-	-	-	-\$3,500.00	\$3,500.00
MIRM T-shirts	-	-	-	-\$250.00	\$250.00
March is Reading Month Totals	-	-	-	-\$7,250.00	\$7,250.00
Assemblies					
North American Presentation (5th Grade)	-	-	-	-\$600.00	\$600.00
Science Alive or Kensington (all school)	-	-	-	-\$2,500.00	\$2,500.00
Slime Time (Kindergarten)	-	-	-	-\$600.00	\$600.00
Oceans in Motion	-	-	-	-\$800.00	\$800.00
Assemblies Totals	-	-	-	-\$4,500.00	\$4,500.00
Student/Family/Community Support Totals	-	-\$233.20	-\$233.20	-\$38,100.00	\$27,866.80
PTO Admin	Income	Expenses	Year to Date	Net Budget	More/-Less
PTO Insurance	-	-	-	-\$535.00	\$535.00
Zoom	-	\$149.90	-\$149.90	-\$160.00	\$10.10
Budget Software (Moneyminder)	-	\$185.86	-\$185.86	-\$200.00	\$14.14
Membership Toolkit Directory & Store	-	\$450.00	-\$450.00	-\$500.00	\$50.00
Taxes & Reports	-	\$20.00	-\$20.00	-\$70.00	\$50.00
Misc - Checks, bank fees	-	-	-	-\$50.00	\$50.00
Office Copies	-	-	-	-	-
PTO Admin Totals	-	-\$805.76	-\$805.76	-\$1,515.00	\$709.24
Special Projects & Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
Special Projects	-	-	-	-\$1,000.00	\$1,000.00
Staff Grants	-	-	-	-\$3,000.00	\$3,000.00
Special Projects & Grants Totals	-	-	-	-\$4,000.00	\$4,000.00
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Read-A-Thon & Movie?	-	\$583.18	-\$583.18	\$17,000.00	-\$17,583.18

Fundraising			Income	Expenses	Year to Date	Net Budget	More/-Less
Square1 Art			-	-	-	\$800.00	-\$800.00
Amazon Smiles			\$133.01	-	\$133.01	\$400.00	-\$266.99
Busch's Rewards			-	-	-	\$800.00	-\$800.00
Dairy Queen Dine-to-Donate			-	-	-	\$400.00	-\$400.00
Toarmina's Dine-to-Donate			-	-	-	\$1,500.00	-\$1,500.00
Kroger Rewards			\$483.86	-	\$483.86	\$2,000.00	-\$1,516.14
Little Caesar's Pizza Kits			-	-	-	\$1,000.00	-\$1,000.00
ShopWithScrip - RaiseRight			-	-	-	-	-
Parents' Night Out / Silent Auction			-	-	-	-	-
Pumpkin Patch			-	-	-	-\$100.00	\$100.00
Spiritwear			-	-	-	\$400.00	-\$400.00
Willow Greenhouse Sales							
Fall Sale			-	-	-	\$500.00	-\$500.00
Winter Sale			-	-	-	\$500.00	-\$500.00
Spring Sale			-	-	-	\$300.00	-\$300.00
Willow Greenhouse Sales Totals			-	-	-	\$1,300.00	-\$1,300.00
Benevity Fund Donation			-	-	-	-	-
BoxTops			-	-	-	-	-
Donation			\$20.00	-	\$20.00	-	\$20.00
Fundraising Totals			\$636.87	-\$583.18	\$53.69	\$25,500.00	-\$25,446.31
Grand Totals							
			\$636.87	-\$2,108.21	-\$1,471.34	-\$32,155.00	\$30,683.66
Bank Account Balances		07/01/2022	09/08/2022	Last reconciled	Summary for the Period		
Huntington Checking 2235	\$25,028.79	\$23,557.45	09/08/2022		Starting Total		\$36,886.18
Huntington Savings 2010	\$11,857.39	\$11,857.39	Never		Income		\$636.87
Totals		\$36,886.18	\$35,414.84		Expenses		-\$2,108.21
Review/Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.					Ending Total		\$35,414.84

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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