

Brummer Neighborhood Council PTO General Meeting Minutes

December 14th, 2023

4:30pm

Brummer Team Room

- 1. Call to order 4:21 p.m.**
- 2. Approval of minutes from November 9th (5m)**

Motion to Approve: Jil Smith
2nd: Stephanie Narry
Approve: 4
Deny: 0
Abstain: 0
- 3. Officers' Reports (10m)**
 - A. President's Report (Kristin Lowell)
 - B. Treasurer's Report (Nikki Orton)
 - This month's income and expenses
We purchased donuts for the staff and paid for 5th grade track shirts. We paid for One School One Book. We raised approximately \$580 from Toarmina's Dine to Donate from September thru December but we do not yet have the check. We also raised a combined total of \$290 from the South Lyon Nutrition and Biggby fundraisers.
- 4. Principal and Teacher's Report (Stacy Cooper) (5m)**

SLCS will be transitioning to a model called PBIS, which stands for Positive Behavioral Interventions and Supports. Student behaviors and needs have changed post-COVID and we are looking at ways of addressing that. This model is supported by research and has been very effective in other schools. There is a specific timeline for implementation and school staff are still hashing out many of the details. It will include regular meetings with students that will replace Bobcat Dens. In the new model, students will meet with their classroom teacher and their own classes instead of mixed-grade dens. The Bobcat Bashes will continue through the end of this school year. The new mantra will be "Bobcats Always Roar." Since the BNC has already purchased B.O.B.C.A.T. t-shirts for next fall's incoming kindergarteners, we will likely continue using that shirt for one more year. This may be on special days such as "spirit days" or during assemblies. Beyond that, there may be a new t-shirt design or other incentives. Jillian Smith is very familiar with this model from her work in a different district, and she stated that it's a phenomenal program when implemented correctly. She is the designated person to reach out to for questions and concerns about PBIS.

On a separate note, Michele Sanders mentioned that the Biggby fundraiser and upcoming Aubree's fundraiser have been right before holiday breaks, which makes it difficult for some staff and families to attend. It is worth considering that when scheduling dates in the future.
- 5. Committee and Event Reports (20m)**

- A. Willow Winter Sale Recap (Stephanie) - the sale was consistent with previous years. We didn't sell that much, and the prices at Willow Greenhouse were much higher this year
- B. Holiday Shop Recap - The shop was successful! Having no preview day worked very well. There were some computer connection issues but otherwise everything went smoothly. We got a signing bonus of almost \$500 for early signup this past year, and we were tax exempt. (There was some question as to whether we actually should be tax exempt for the Holiday Gift Shop.) Additionally, only 25 of the 98 students who were eligible for vouchers due to qualifying for free/reduced lunch actually were able to get the vouchers. This was due to privacy designations that parents had indicated at the start of the school year. As a result of the signup bonus, limited number of vouchers redeemed, and tax exemption, the BNC netted approximately \$1000 from the gift shop. The parents who ran the gift shop this year will not be back next year (one has an outgoing 5th grader and the other parent has health issues) and there is currently no chairperson for next year's shop.
- C. Downtown Shopping Night Recap
 - Shops were open on 12/7 from 4-7pm and donate a percentage of sales back to Brummer
 - Grande Trunke, Lemon Tree, Venue, Coral Sash, Twisted Cork

It was a pretty slow night with minimal sales. Shopping night this year was the same as Brighton and Howell Ladies' Nights, which may have contributed.
- D. Biggby Fundraiser Recap
 - Thank you to our staff for participating and being guest baristas!
 - Mrs. Houtman, Mrs. Fox, Mrs. Roth, Mrs. Voss, Mrs. Shaeffer, Mrs. Curnow

The event went well, and it was great having teachers there! We may do something similar again, and discussed reaching out to Mod Pizza to see if this will be an option.

6. Unfinished/Old Business

(5m)

None discussed

7. New business

The fundraiser to Candy Cane My Yard is ongoing and has had 14 sales as of today. Not accounting for the cost of candy canes/materials, we have raised \$390 so far. It will net approximately \$300.

The BNC is considering having a talent show in the spring. We discussed what past (pre-COVID) talent shows looked like, and possibly having this be a joint effort including teachers/staff and BNC members. An email will be sent out to teachers to gauge interest. These events in the past were a lot of work and it would require multiple people to commit to helping.

Science Alive will be visiting the school again this year, but there is not a date set yet. Mrs. Smith will schedule.

8. Announcements

- A. Aubree's Dine to Donate 12/21
- B. Little Caesar's Pizza Kit Sale 1/7 – 1/21
- C. Airborne Family Night Fundraiser 1/18

9. Adjournment 4:53 p.m.

Attendees: Kristin Lowell, Stephanie Narry, Ashlee Wonnacott, Jillian Smith, Michele Sanders.
Sarah Strickland present via phone during Holiday Shop recap.

Brummer Neighborhood Council FY 2023

Treasurer's Report

11/09/2023 - 06/30/2024

December 2023 General Meeting

Completed items

School/Teacher/Staff Support		Income	Expenses	Year to Date	Net Budget	More/-Less
Teacher & Staff Appreciation Week	Donuts	-	\$32.85	-\$105.18	-\$3,250.00	\$3,144.82
Teacher & Staff Wellness Bar		-	-	-	-\$300.00	\$300.00
Teacher Conference Dinners		-	-	-\$1,094.34	-\$1,200.00	\$105.66
Teacher & School Supplies		-	-	-\$265.24	-\$4,000.00	\$3,734.76
Recess Supplies (indoor & outdoor) (\$1000)		-	-	-	-	-
Teacher Allocations (\$200/teacher)		-	-	-\$107.84	-\$4,800.00	\$4,692.16
Art Dept Allocation		-	-	-	\$200.00	-\$200.00
Music Dept Allocation		-	-	-\$174.95	-\$500.00	\$325.05
Media Center Allocation		-	-	-	-\$500.00	\$500.00
PE Dept Allocation		-	-	-	-\$1,000.00	\$1,000.00
Resource Room		-	-	-	-\$200.00	\$200.00
Social Work		-	-	-	-\$400.00	\$400.00
Speech		-	-	-	-\$200.00	\$200.00
Sensory Room		-	-	-\$174.18	-\$200.00	\$25.82
ESL		-	-	-	-\$200.00	\$200.00
Restorative Practices		-	-	-	-	-
Reading Recovery		-	-	-	-\$200.00	\$200.00
Field Trip Funds (\$800/grade)		-	-	-\$800.00	-\$4,800.00	\$4,000.00
Ann Arbor Hands-On Museum Slime Time (Kindergarten Field Trip)		-	-	-	-\$600.00	\$600.00
Book Club Books (Grade 3-5)		-	-	-	-\$500.00	\$500.00
Community Affairs / Sunshine Fund		-	-	-\$54.59	-\$500.00	\$445.41
School/Teacher/Staff Support Totals		-	-\$32.85	-\$2,776.32	-\$23,150.00	\$20,373.68
Student/Family/Community Support		Income	Expenses	Year to Date	Net Budget	More/-Less
Bobcat Den Support (Kona Ice truck every other year)		-	-	-	-\$2,000.00	\$2,000.00
Bobcat Community/Den T-Shirts		-	-	-\$1,221.91	-\$1,200.00	-\$21.91
Lending Closet		-	-	-	-\$500.00	\$500.00
Trunk or Treat (\$1000)		-	-	-\$275.28	-\$500.00	\$224.72
Scholastic Book Fairs (\$800)		-	-	-\$91.94	-\$200.00	\$108.06
Holiday Gift Shop	2 more chks coming	\$10,325.85	\$9,336.29	\$989.56	-\$50.00	\$1,039.56
Family Fun Paint Night (\$1500)		-	-	-	-	-
Summer Reading Program		-	-	-	-\$1,500.00	\$1,500.00
Popsicles on the Playground		-	-	-\$113.68	-\$300.00	\$186.32
Field Day (Opt Cut)		-	-	-	-\$1,500.00	\$1,500.00
Fall Movie Night		-	-	-\$1,644.35	-\$2,500.00	\$855.65
Breakfast with Your Bobcat (\$1500)		-	-	-	-	-

Student/Family/Community Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Volunteer Appreciation	-	-	-	-\$100.00	\$100.00
Volunteer Breakfast	-	-	-\$250.00	-\$250.00	-
Hospitality	-	-	-\$150.00	-\$500.00	\$350.00
BNC Meeting Childcare	-	-	-	-	-
Opening Meeting Treat	-	-	-	-	-
Student Council - Pass through	-	-	-	-	-
First Responder Appreciation (\$200 - signup donations?)	-	-	-	-	-
5th Grade Sponsored Expenses					
Last Day Breakfast or Field Day Lunch (2000)	-	-	-	-\$1,500.00	\$1,500.00
Camp Scholarships	-	-	-	-\$400.00	\$400.00
Track/Year T-shirts (ask for sponsorship)	-	\$1,000.00	-\$985.00	-\$1,300.00	\$315.00
5th Grade Camp	-	\$440.00	\$789.54	-\$708.80	\$1,498.34
4th Grade Funds toward 5th Grade camp	-	-	-	-	-
5th Grade Sponsored Expenses Totals	-	-\$1,440.00	-\$195.46	-\$3,908.80	\$3,713.34
March is Reading Month					
Author Visit	-	-	-	-\$2,500.00	\$2,500.00
Prizes/Books	-	-	-	-\$1,000.00	\$1,000.00
One School, One Book (\$3500)	\$1,000.00	\$1,244.00	-\$244.00	-\$2,000.00	\$1,756.00
MIRM T-shirts & Author Books	-	-	-	-\$500.00	\$500.00
March is Reading Month Totals	\$1,000.00	-\$1,244.00	-\$244.00	-\$6,000.00	\$5,756.00
Assemblies					
North American Presentation (5th Grade) (Opt Cut)	-	-	-\$375.00	-\$600.00	\$225.00
Science Alive or Kensington (all school) (Opt Cut)	-	-	-	-\$2,500.00	\$2,500.00
Optional Second Assembly (800)	-	-	-	-	-
Assemblies Totals	-	-	-\$375.00	-\$3,100.00	\$2,725.00
Family Social Events - Pass Through					
Rollerama Skate Night	-	-	-	-	-
Pinz Bowling Night	-	-	-	-	-
Summer Splash & Blast	-	-	\$192.86	-	\$192.86
2024 Fall Movie Night carryover	-	-	-\$1,479.34	-	-\$1,479.34
Family Social Events - Pass Through Totals	-	-	-\$1,286.48	-	-\$1,286.48
Student/Family/Community Support Totals	\$11,325.85	-\$12,020.29	-\$4,858.54	-\$24,108.80	\$19,250.26
PTO Admin					
PTO Insurance (2024-25)	-	-	-	-\$535.00	\$535.00
Zoom	-	-	-	-	-
Budget Software (Moneyminder)	-	-	-\$179.59	-\$200.00	\$20.41
Membership Toolkit Directory & Store	-	-	-\$550.00	-\$500.00	-\$50.00
Taxes & Reports	-	-	-\$20.00	-\$70.00	\$50.00

PTO Admin		Income	Expenses	Year to Date	Net Budget	More/-Less
Misc - Checks, bank fees		-	\$41.02	-\$56.06	-\$50.00	-\$6.06
Office Copies		-	-	-	-	-
Amazon Business Prime		-	-	-	-\$150.00	\$150.00
PTO Admin Totals		-	-\$41.02	-\$805.65	-\$1,505.00	\$699.35
Special Projects & Grants		Income	Expenses	Year to Date	Net Budget	More/-Less
Special Projects (\$5000)		-	-	-	-	-
Staff Grants (Music Web Program included) (\$5000)		-	-	-	-	-
Kiln (Opt Cut)		-	-	-\$4,684.00	-\$4,900.00	\$216.00
Bobcat Mascot Costume		-	-	\$166.28	-	\$166.28
Special Projects & Grants Totals		-	-	-\$4,517.72	-\$4,900.00	\$382.28
Fundraising		Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Read-A-Thon	Wire transfer fee 99 pledges	-	\$18.00	\$23,839.90	\$17,000.00	\$6,839.90
Square1 Art		-	-	-	\$700.00	-\$700.00
Busch's Rewards		\$254.96	-	\$461.81	\$500.00	-\$38.19
Toarmina's Dine-to-Donate	\$580.98 pending thru Dec	-	-	-	\$1,500.00	-\$1,500.00
Kroger Rewards		\$564.29	-	\$1,116.09	\$2,000.00	-\$883.91
Little Caesar's Pizza Kits	Few RaiseRight orders, 2 physical cards needed shipping. I disabled shipping after because BNC has to pay it.	-	-	-	\$1,500.00	-\$1,500.00
ShopWithScrip - RaiseRight		\$27.45	\$8.02	\$19.43	-	\$19.43
Parents' Night Out / Silent Auction		-	-	-	-	-
Spiritwear		-	-	\$99.27	\$400.00	-\$300.73
Willow Greenhouse Sales						
Fall Sale		-	-	\$653.38	\$500.00	\$153.38
Winter Sale		\$855.22	\$713.00	\$242.22	\$500.00	-\$257.78
Spring Sale		-	-	-	\$200.00	-\$200.00
Willow Greenhouse Sales Totals		\$855.22	-\$713.00	\$895.60	\$1,200.00	-\$304.40
Benevity Fund Donation	Random company donation	\$133.00	-	\$133.00	-	\$133.00
BoxTops		-	-	-	-	-
Donation		-	-	-	-	-
Playground Stencil Rental		-	-	-	-	-
Downtown Shopping Night		-	-	-	\$400.00	-\$400.00
Interest Earned		-	-	\$0.32	-	\$0.32
Monthly Dine-to-Donate Rotation	Biggby & SL Nutrition	\$290.00	-	\$290.00	\$1,000.00	-\$710.00
Calendar Raffle		-	-	-	\$8,000.00	-\$8,000.00
Movie Night Raffle		-	-	\$363.44	\$500.00	-\$136.56
Quick-Silver Spirit Items		-	-	-	\$100.00	-\$100.00
Mabel's Labels		-	-	\$194.58	-	\$194.58
Candy Cane my Yard		\$390.67	\$42.48	\$348.19	-	\$348.19
Fundraising Totals		\$2,515.59	-\$781.50	\$27,761.63	\$34,800.00	-\$7,038.37
Grand Totals						
		\$13,841.44	-\$12,875.66	\$14,803.40	-\$18,863.80	\$33,667.20

Bank Account Balances	11/09/2023	06/30/2024	Last reconciled	Summary for the Period	
Huntington Checking 2235	\$24,217.33	\$25,183.11	12/12/2023	Starting Total	\$36,767.73
Huntington Savings 2010	\$12,550.40	\$12,550.40	Never	Income	\$13,841.44
Store - 5th Grade Camp Spring 2023 Clearing Account	-	-	Never	Expenses	-\$12,875.66
				Ending Total	\$37,733.51
Store - 5th Grade Track T- Shirt Replacement Orders 2022-23 Clearing Account	-	-	Never		
Totals	\$36,767.73	\$37,733.51			
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>					

Submitted by:

Name: _____ Signature: _____ Date: _____